



Parish Clerk: Angela Wilson
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 timsbury.org.uk/parishcouncil

Minutes of Parish Council Meeting Monday 2nd October 2023

Ref.	Item and Minute	Action
	<p>Present: In the Chair Cllr K C Bradley, Cllr Mark Foster (Vice Chairman), Cllr Mary-Anne Ansell, Cllr Paul Carroll, Cllr David Collett, Cllr Jayne Langley, Cllr Ray Merchant, Cllr Josie Pownall, Cllr Peter Randall, Cllr Sean Stephenson-McGall and Cllr Shaun Stephenson-McGall plus one member of the public. Clerk: Angela Wilson</p>	
5493	<p>1. Welcome and Apologies Apologies were received from Cllrs Nick Lewis and Debbie Murphy. The Chairman welcomed all other members to the meeting.</p>	
5494	<p>2. Declarations of Interest Cllr Shaun Stephenson-McGall declared an interest as the Ward Councillor in matters concerning B&NES.</p>	
5495	<p>3. To approve the minutes of the last meeting The minutes of the last meeting were approved as a correct record.</p>	
5496	<p>4. Matters Arising None</p>	
5497	<p>5. Clerk's Report</p> <ul style="list-style-type: none"> • The four flashing speed signs funded from the Community Infrastructure Levy have now been received and are ready for placement around the village. • The Miner's Welfare Trust have agreed to fund the labour and materials for the plinth under the Miner's silhouette at the end of The Avenue but have asked that the Parish Council source someone to do the work. Cllr Marchant would look into this on behalf of the council. • Twenty Circular Walks Close to Timsbury has now been updated with a foreword from the existing Chairman of the Council. It has been proof-read and 100 copies will now be ordered in line with what was agreed at the September meeting of the Council. • The External Auditors, BDO LLP, notified the Parish Council that no issues have been found following the audit of the accounts for 2022/23 and they have subsequently issued a notice of conclusion. This has been posted both on the Timsbury.org website and on the notice boards. The cost for examining the accounts for 22/23 is £378. 	<p>RM</p> <p>Clerk</p>

5502	<p>10. Reports from delegates to other organisations</p> <ul style="list-style-type: none"> • Cllr Foster attended the Councillor’s Forum on 5th September where Mark Shelford, Avon and Somerset Police and Crime Commissioner was in attendance. There were a diverse group of attendees and it became clear that in central Bath scooters were posing a problem whilst in the areas outside of the city speeding remained the biggest issue. It was reported, however, that online fraud remains the most reported crime. There is a lot of reliance on the liaison between the Police, PCSOs and Youth Connect SW and a robust connection of all three will lead to a strong team against anti-social behaviour. • Cllr Collett attended the Somer Valley AGM on 20th September where the local police team were in attendance and reported that, in general, crime was reducing in the area. • Cllr Pownall attended the ALCA Regional Committee on 21st September and had circulated notes to members. She added that ALCA had reported that their fees would rise by around 7% next year. • Cllr Shaun Stephenson-McGall reported that he had attend the B&NES Local Plan meeting. There will be a consultation exercise with Parish and Town Councils within the next year so it might be prudent at a future meeting for the Parish Council how development should be managed within the village. 	
5503	<p>11. Conygre Trust liaison report</p> <p>Cllr. Collett gave a brief report on the activities of the S106 funds group that had first met in February. Having considered a range of possibilities, including those suggested as part of the CIL proposals and by the Young People Committee, a list of priorities had been agreed. The group recommended several new facilities together with repairs and improvements to existing equipment. These items would now be costed and considered in detail by The Conygre Trust.</p>	
5504	<p>12. Finance</p> <p>The Parish Council expenditure since the last meeting had been circulated to councillors and a copy placed on the website www.timsbury.uk/parishcouncil</p>	
5505	<p>13. Correspondence</p> <ul style="list-style-type: none"> • A request was received from two brothers who reside in the village and were looking to do voluntary work as part of their Duke of Edinburgh Award scheme. Their request was passed to Cllr Carroll who, as a member of the Young People’s Working Group, would liaise with the correspondents. • Somer Valley Walking Festival 23 thanked the Parish Council for their offer to pay for the hire of the Conygre Hall this year. The event was unfortunately cancelled due to the extreme heat and its effect on the safety and welfare of the walkers. • CPRE Avon and Bristol are holding their AGM on 20th October 2023 from 12 noon to 2pm at the Engine Shed, Redcliffe, Bristol and so has opened up an invite for members to attend. 	

	<ul style="list-style-type: none"> • Bath and West Community Energy now have funding available to support community groups with projects aiming to reduce carbon emissions and/or address fuel poverty. Applications need to be with them by 12 noon on Friday 3rd November 2023. • B&NES Council is launching the Willson Grant, a £115,000 funding scheme designed to support individuals, community groups and organisations to provide free active travel, creative, sustainable and cultural projects. The projects must either encourage walking, cycling and wheeling in the Somer Valley area and/or support good mental health through the use of arts, culture or green events and activities and be free for people to access. Applications should be received by 12 noon on 16th October 2023 through the following link: https://airtable.com/appf8Z3z9yPBrXjXn/shrHsN5B5HE8qHpl8 • Somersetshire Coal Canal Society have upgraded their website and so will be asking for the pages on our website to be updated to reflect this. They would also welcome other ways in which they can promote the canal to Timsbury residents. <i>(nb an article regarding the canal restoration was placed in the last issue of the Timsbury Letter.)</i> • A planning application has been submitted to B&NES Planners for the construction of a farm track from the farm to Bloomfield Road. This is a permitted development application for work necessary for agricultural land, as laid out in Section 6 of the Town and Country Planning Act 2015, and so is not passed to the Parish Council for consultation. The meeting understood the reasoning for the farm track but <i>unanimously decided that the following representations should still be made to the planning authority:</i> <ul style="list-style-type: none"> a) <i>The farm track leads directly onto the Bloomfield Road which may be deemed as an unclassified road in the application but is actually a busy designated road heavily used by traffic, being a route through to Farmborough, Marksbury, Keynsham, Bath and Bristol. Heavy agricultural machinery entering that road could therefore pose a hazard in this respect;</i> b) <i>The application states that the track will be 25 metres from a metalled road whereas it clearly enters directly onto the Bloomfield Road;</i> c) <i>Mention was made of the need for the track for moving cattle but, as far as members are aware, no cattle are grazed on the land to which the track relates.</i> <p>The Clerk would pass these comments back to the Planning Authority.</p>	Clerk
5506	<p>14. Exclusion of the press and public to allow confidential matters to be discussed.</p> <p><i>In accordance with the Public Bodies (admission to meetings) Act 1960 it was resolved, that by reason of the confidential nature of the remainder of the business, namely staffing matters, that the Press and Public be excluded from the meeting</i></p>	
5507	<p>15. Staffing Matters</p> <p>The Clerk left the meeting and the following staffing issues were discussed:</p>	

	<ul style="list-style-type: none"> The report and recommendations from the staff appraisal panel following on from the Clerk's appraisal were discussed <i>and it was unanimously agreed to award the annual increment as detailed in the contract of employment.</i> The 3-month probation period for the Co-ordinator of the Community Library had been successfully completed and <i>it was agreed that she would be informed accordingly.</i> <p>The Clerk then returned to the meeting.</p>	MA
5508	<p>21. Matters of Interest and Information</p> <ul style="list-style-type: none"> 50th ALCA Annual General Meeting 10.30am to noon 7th October 2023 – held remotely. Parish Liaison Meeting – 18th October 2023 (venue to be agreed) Conygre Trust 50th Anniversary celebrations dinner and dance 25th November 2023 	

There being no further business the Chairman closed the meeting at 8.38pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

**The next meeting will be on
Monday 6th November 2023 at 7.30 pm in the Jeff Sluggett room, Conygre Hall, North Road**
For further information see: timsbury.org.uk/parishcouncil