



Parish Clerk: Angela Wilson  
 timsbury.pariah.clerk@gmail.com 07594 651366  
 timsbury.org.uk/parishcouncil

## Minutes of Parish Council Meeting Monday 3<sup>rd</sup> April 2023

Ref.	Item and Minute	Action
	<p><b>Present:</b> In the Chair Cllr Josie Pownall; Cllr K C Bradley (Vice-Chairman), Cllr Mary-Anne Ansell, Cllr Paul Carroll, Cllr David Collett, Cllr Ray Merchant, Cllr Nick Lewis, Cllr Debbie Murphy, Cllr Peter Randall            Cllr Sean Stephenson-McGall, Cllr Shaun Stephenson-McGall            Clerk: Angela Wilson            Visitor: Dr Alex Rowbotham , Electrical Vehicle Infrastructure Lead, Sustainable Communities, Bath and North East Somerset (Item 4 only)</p>	
5397	<p><b>1. Welcome and Apologies</b>            Apologies were received from Cllrs Sheila Clarke and Mark Foster. The Chairman welcomed members to the meeting.</p>	
5398	<p><b>2. Declarations of interest</b>            None</p>	
5399	<p><b>3. Minutes of the last meeting</b>            The minutes of the last meeting were agreed as a correct record and signed by the Chairman</p>	
5400	<p><b>4. Presentation by Dr Alex Rowbotham, Electrical Vehicle Infrastructure Lead, Sustainable Communities, B&amp;NES Council</b>            Dr Rowbotham explained that he was the first employee in B&amp;NES Council to focus on electric vehicle charging. A business case has been submitted for the WECA Green Community fund moving away from urban areas and concentrating on villages and supporting those residents who do not have off-street parking and any operating profit would be ploughed back in to develop and expand the network. There is capacity in the electric supply in Timsbury and possible sites being explored are the High Street car park or, preferably, the Conygre Hall car park as the Trustees have indicated they are amenable to this. Initially, two charging units would be planned each with plug-ins for two cars. Once the business case has been signed-up by WECA further discussions on placement of the chargers can then take place.            The Chairman thanked Dr Rowbotham for his interesting presentation and he then left the meeting.</p>	

5401	<p><b>5. Matters Arising</b></p> <ul style="list-style-type: none"> <li>• 5384 (re 5369, 5353, 5338, 5319, 5304) Quotes have now been received from a local contractor for placement of both the bike hoops and the barriers at Lippiatt Lane and will be considered at agenda item 15a i and ii.</li> <li>• 5384 (re 5369, 5352, 5338,5324) Cllr Shaun Stephenson-McGall advised that the site meeting between him, Cllr Bradley, Cllr Sean Stephenson-McGall and B&amp;NES Highways, for the purpose of walking the village to assess sites for the mounting of Vehicle Activated Traffic Signs and Auto Speedwatch cameras, was rescheduled for 6<sup>th</sup> April 2023.</li> <li>• 5384 (re 5369, 5360) The meeting took place between the applicant for the litter picking post, the Chairman and the Clerk to agree terms and conditions for litter picking in the village. The contract would be for 6 hours a week for 52 weeks of the year and would commence on 17<sup>th</sup> April 2023.</li> <li>• 5384 (re 5369, 5362) The Chairman had received confirmation from B&amp;NES that Timsbury Parish Council could utilise the resources of the B&amp;NES Emergency Plan should any untoward events occur in the village.</li> <li>• 5384 (re 5373) The costs for repairs identified in the Quarterly Play report has now been received and will be considered at agenda item 11.</li> <li>• 5395 Timsbury Co-op-has been requested to consider the placement of ‘soft plastic’ recycling bins on their premises and their response is still awaited. The Chairman had approached Premier Stores with the same request but with little success.</li> </ul>	<p>S S-M Sh S-M/KB</p> <p>Clerk</p>
5402	<p><b>6. Clerk’s Report</b></p> <ul style="list-style-type: none"> <li>• The local elections are taking place on 4<sup>th</sup> May 2023 and residents have been reminded of the need to take photo ID when voting in person. Elected Councillors will take up their appointments with effect from 9<sup>th</sup> May 2023.</li> <li>• The Community Payback team are visiting the village every Monday for the next 6 weeks and will be given a list of work that needs to be completed.</li> <li>• The Somerset Miners’ Welfare Trust will be erecting the silhouette of the miner on the corner at the crossroads at the end of The Avenue on the afternoon of 2<sup>nd</sup> May 2023. All councillors have been invited and it is hoped that the press may also attend.</li> <li>• The internal audit is due and the auditor has confirmed that the cost will remain at £150, the same as last year.</li> </ul>	
5403	<p><b>7a. Planning Applications to B&amp;NES for the Parish Council to consider:</b></p> <p><u>23/00690/TPO</u> : Beechwood The Avenue Timsbury BA2 0HU Group of 4 Birch - Fell. Ash - reduce in height to pollard by 6 meters to a final height of 6 meters. <i>On a majority decision it was agreed to support this application.</i></p> <p><u>23/00984/FUL</u> Stonewold Hook Timsbury BA2 ONE Conversion of existing garage and construction of linking extension. <i>It was unanimously agreed to support this application</i></p>	<p>Clerk</p> <p>Clerk</p>

	<p><u>23/00843/FUL</u> Unit A, Upper Conygre, Timsbury Erection of 4 no. new dwellings with associated parking spaces in lieu of approved office block. <i>It was unanimously agreed to support this application.</i></p> <p><b>b. B&amp;NES Decisions on Planning Applications:</b> <u>22/01090/FUL</u> Parcel 9393 Mill Lane Timsbury Description of Proposal: Change of use from agricultural to equestrian use. Erection of two stables, a tack room, a tractor shed and a hay barn. <i>PERMIT</i></p> <p><u>22/02951/FUL</u> Sunnyside, North Road, Timsbury BA2 0JQ Erection of porch following demolition of existing <i>PERMIT</i></p> <p><u>23/00044/LBA</u> Vale House, Loves Hill, Timsbury BA2 0E Internal alterations to include redecoration, replacement of faulty fittings and new stone floor to kitchen. <i>CONSENT</i></p>	Clerk
5404	<p><b>8. Conygre Trust Liaison Report</b> The meeting was advised that the Cricket Club may be requesting Community Infrastructure Levy funding to cover repairs to the scoreboard and the roof. Nomination of Trustees from the Parish Council would be tabled for the next Full Council meeting.</p>	Clerk
5405	<p><b>9. Reports from delegates to other organisations</b> <b>West of England Combined Authority (WECA)</b> – Notes from the first meeting of the WECA Advisory Panel Meeting held on 10 March 2023 had been circulated to members. <b>Parish Liaison Meeting</b> – the Chairman had circulated notes from this meeting to members. Topics included the Westlink Demand Responsive Transport, the Local Plan Update, the local elections, the Coronation and Emergency Planning. <b>Carbon Literacy Report</b> – Cllr Ansell had circulated details of the Carbon Literacy toolkit which has been tailored especially for Parish, Town and Community Councils. This addresses climate change, local impacts and carbon footprints. One day’s training could be provided which would be free but there is a £10 charge for certification. Cllr Ansell would find out if a course could be set up and report back to a future meeting. <b>Parish Councils Airports Association</b> – Bristol Airport Action Network have applied to the court for permission to appeal and this is supported by the PCAA. The airport has also been making some compulsory purchase orders to allow for infrastructure changes. <b>Bath and West Community Energy</b> – this is a community owned business from which shares can be purchased. This investment then enables rooftop solar panels and ground solar arrays to be provided. Funding from the scheme is supporting the installation of solar panels at St Mary’s Primary School.</p>	MA
5406	<p><b>10. Current and Future Transport Reports</b> A report from WECA regarding the implementation of the WESTlocal scheme had been circulated to members prior to the meeting. The scheme</p>	

	<p>is aimed at helping communities design and run their own version of new transport in their area to be run on a not-for-profit basis. Ideas that might be considered could include fixed or flexible timetables, pre-booked or 'buy on the bus' ticket options and the use of traditional or local minibuses. The Parish Council currently contributes towards the Dial a Ride scheme for Timsbury and the Westlink Demand Responsive Transport scheme is now up and running. Members agreed, however, that it might be beneficial to consider making contact with a local coach company and other nearby villages affected by loss of rural buses (eg Tunley, Camerton) to see what further services might be offered for the village eg morning/evening to bus to/from Bath at school or work times</p>	
5407	<p><b>11. Conygre Play Area</b>  The Play report for the quarter to February 2023 had been received and circulated to councillors along with a list of costs for identified repairs. Unfortunately costs were only supplied for the low-risk items and not the four medium-risk repairs. Cllr Collett would contact B&amp;NES to ask for these costs to be supplied so that a decision could be made as soon as possible on the necessary repairs.</p>	DC
5408	<p><b>12. Youth Services</b>  <b>a. Update from the Young People Working Group.</b>  There has been a rise in anti-social behaviour in the village so Youth Connect SW and Bath Youth For Christ (BYFC) will be liaising with each other with a view to encouraging input from young people. BYFC are now running only one youth club session per week just for the younger group but will now be going into the school on a regular basis.  <b>b. To approve the funding for the provision of Youth Connect SW for 2023/24</b>  Costs for 2023/24 had increased by 9% on the previous year mainly due to the cost of living and pay awards for the youth workers.  <i>It was unanimously agreed to accept the quote of £9019.62 for funding of visits by Youth Connect SW for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.</i></p>	Clerk
5409	<p><b>13. Adoption of policies</b>  The following policies, based on the NALC models had been circulated to members prior to the meeting for consideration:  Sickness Absence Policy  Grievance Policy  Lone Working Policy  Disciplinary Policy  <i>It was unanimously agreed to adopt the policies that would come into effect from the date of this meeting and would also be placed on the website.</i></p>	Clerk
5410	<p><b>14. Adoption of the Local Council Code of Conduct 2020</b>  The updated NALC approved updated Code of Conduct was previously circulated to members and <i>it was unanimously agreed to accept the Code of Conduct to take effect from the date of this meeting. A copy would also be placed on the website.</i></p>	Clerk

5411	<p><b>15. Finance</b></p> <ul style="list-style-type: none"> <li>Expenditure since the last meeting was circulated to members and will be shown on the Parish Council finance pages on <a href="http://www.timsbury.org.uk/parishcouncil">www.timsbury.org.uk/parishcouncil</a></li> </ul> <p><b>Rails and bike hoops</b></p> <ul style="list-style-type: none"> <li><i>It was unanimously agreed to proceed with the quote of £585 plus Vat for the placement of the two bicycle hoops in the Timsbury Co-op car park.</i></li> <li>The meeting reviewed the quote of £975 plus VAT for barriers to be put in place on the footway adjacent to the allotments leading to Lippiatt Lane. The feasibility of implementing the barriers was discussed and it was felt that the costs could not be justified as the barriers would have a limited effect on pedestrian safety. <i>It was agreed by a majority decision that this project would no longer proceed.</i></li> </ul>	Clerk
5412	<p><b>16. Correspondence</b></p> <ul style="list-style-type: none"> <li>A resident emailed concerns about the visibility for pedestrians crossing on the restructured corner in The Avenue. This was passed to the Streets and Safety working party for consideration.</li> <li>Notification was received from B&amp;NES providing a link to the Westlink site for the demand-led bus service. This was circulated to councillors and the link placed on the website.</li> <li>The Clerk has received information giving details of the new owners of Emlett Field.</li> </ul>	
5413	<p><b>15. Matters of interest and information</b></p> <ul style="list-style-type: none"> <li>Conygre Hall 50<sup>th</sup> Anniversary celebration 10<sup>th</sup> June 2023 (Football tournament 11<sup>th</sup> June)</li> <li>Communications Committee meeting , 19<sup>th</sup> June 2023, 7.30pm, Jeff Sluggett room, Conygre Hall</li> </ul>	

There being no further business the Chairman closed the meeting at 8.56 pm

Approved and signed as a correct record of the meeting:

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**The next meeting will be on  
Monday 15<sup>th</sup> May 2023 at 7.30 pm in the Jeff Sluggett room, Conygre  
Hall, North Road**

For further information see: [timsbury.org.uk/parishcouncil](http://timsbury.org.uk/parishcouncil)