



Parish Clerk: Angela Wilson  
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 timsbury.org.uk/parishcouncil

## Minutes of Parish Council Meeting

Monday 6<sup>th</sup> March 2023

Ref.	Item and Minute	Action
	<b>Present:</b> In the Chair Cllr Josie Pownall; Cllr Mary-Anne Ansell, Cllr K C Bradley, Cllr Paul Carroll, Cllr Sheila Clark, Cllr David Collett, Cllr Mark Foster, Cllr Ray Merchant, Cllr Nick Lewis, Cllr Debbie Murphy, Cllr Sean Stephenson-McGall, Cllr Shaun Stephenson-McGall Clerk: Angela Wilson	
5381	<b>1. Welcome and Apologies</b> An apology was received from Cllr Peter Randall. The Chairman welcomed members to the meeting.	
5382	<b>2. Declarations of interest</b> Cllr Mark Foster, being and allotment holder, declared an interest in Agenda item 11.	
5383	<b>3. Minutes of the last meeting</b> The minutes of the last meeting were agreed as a correct record and signed by the Chairman	
5384	<b>4. Matters Arising</b> <ul style="list-style-type: none"> <li>• 5369 (re 5353, 5338, 5319, 5304) The Clerk has contacted a local contractor for a quote for both supplying and fitting the barriers on Lippiatt Lane or, alternatively, for fitting only with the Parish Council sourcing the barriers separately. A contractor is being contacted to quote for the placing of the bicycle hoops placing in the Co-op car park.</li> <li>• 5369 (re 5352, 5338,5324) Cllr Shaun Stephenson-McGall advised that a visit to Timsbury has been arranged between him, Cllr Sean Stephenson-McGall and B&amp;NES Highways for 7<sup>th</sup> April 2023 for the purpose of walking the village to assess appropriate sites for the mounting of Vehicle Activated Traffic Signs and Auto Speedwatch cameras. A progress update will then be brought to a future meeting.</li> <li>• 5369 (re 5355) A copy of the Road Safety Audit and the Police report on the revised scheme for the Avenue was received by the Clerk and circulated to councillors. The corner was now completed and had been met with a favourable response from residents.</li> </ul>	Clerk  S S-M Sh S-M

	<ul style="list-style-type: none"> <li>• 5369 (re 5360) The bins on the Conygre Field, along with the bin in the Miners Garden, would now be emptied by an employee of the Conygre Trust. This would involve around 2 hours of work per week and would be funded by the Parish Council who would be invoiced by the Trust. A meeting will be set up with the applicant for the litter picking in the rest of the village to establish mutually agreed terms and conditions.</li> <li>• 5369 (re 5362) Further clarification on whether the Parish Council can utilise the resources of the existing B&amp;NES Emergency Plan is still to be clarified.</li> <li>• 5373 The Chairman and Cllr Collett met to discuss the most efficient and effective ways to address any repairs needed for the play area, It was agreed with B&amp;NES council that they now send quarterly reports that would also include costs for any repairs identified. This system of management would result in a much quicker response time for repairs that may need urgent treatment. The Clerk reported, however, that the latest quarterly report had just arrived but no costs had been included. Cllr Collett would chase this with B&amp;NES.</li> <li>• 5375 The Staffing Committee will give an update at agenda item 13.</li> <li>• 5376 The proposed event for the Coronation of King Charles III could not now go ahead as the Conygre Hall has been booked by another organisation.</li> </ul>	<p>Clerk/JP</p> <p>Clerk</p> <p>DC</p>
5385	<p><b>5. Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• The walks books are becoming increasingly popular, more so after the Clare Balding radio broadcast and the subsequent publicity. As a result we will be ordering one hundred Circular Walks books at a cost of £460.75 (4.60 per copy). The Walks team would also like to publish a leaflet detailing the broadcast walk. This will be downloadable online but they would also like 100 paper copies at a cost of £82 for those without access to a computer. <i>The meeting unanimously agreed to this as the walks books are generally self-funding so there should be minimal cost to the Parish Council.</i></li> <li>• The newsletter distributor has asked if we could increase the number of newsletters that we have printed. Currently he distributes 1223 to homes and 65 to businesses (1288 in total) but believes that we should increase the amount to 1350 to ensure that enough copies are placed in local businesses. <i>The meeting unanimously agreed to the request.</i></li> <li>• The rental cost for the office phone will be increasing by 13.4% RPI plus the 3.9% annually agreed uplift.</li> <li>• A reminder that the Annual Parish Meeting is being held at 7.30pm on Monday 24<sup>th</sup> April 2023 at the Conygre Hall and will be advertised online, in the April newsletter and on the noticeboards.</li> <li>• The date for the Annual Meeting of the council in May will be changed to Monday 15<sup>th</sup> May. The reason being that the first Monday (1<sup>st</sup>) is the May Day bank holiday and the second Monday (8<sup>th</sup>) is the Coronation bank holiday. The local council elections will be held on 4<sup>th</sup> May and the agenda will be issued to newly elected councillors once they have officially taken up office on 9<sup>th</sup> May.</li> <li>• Reminder also to anyone wishing to stand as a councillor in the forthcoming local elections that nomination papers to stand for the</li> </ul>	<p>Clerk</p> <p>Clerk</p>

	<p>Parish Council have to be handed in at the Guildhall by 4pm on 4<sup>th</sup> April 2023.</p> <ul style="list-style-type: none"> <li>The Warm Space Grant for £250 has been received for the library and will be held in the Parish Council accounts but ring-fenced for use by the library</li> </ul>	
5386	<p><b>6a. Planning Applications to B&amp;NES for the Parish Council to consider</b> None received since the last meeting</p> <p><b>6b. B&amp;NES Decisions on Planning Applications</b> None received since the last meeting</p>	
5387	<p><b>7. Conygre Trust Liaison Report</b> Nothing to report as already covered under matters arising.</p>	
5388	<p><b>8. Reports from delegates to other organisations</b> Cllr Foster reported that Bath and West Community Energy (BWCE) would be hosting a meeting on Thursday 23<sup>rd</sup> March at the Conygre Hall.</p>	
5389	<p><b>9. Update from the Young People Working Group</b> Cllrs Murphy and Carroll met with Martin Kendall, Chairman of the Conygre Trust and Cllr Collett to discuss how the S106 might be utilised to provide better equipment to support activities for older young people with input also coming from Bath Youth for Christ and Youth Connect SW. It was recognised that the S106 funding may not be sufficient to satisfy ideas. The area around the existing basketball hoop was identified as a possible site for further development and could also be fitted with lights and equipment. It was agreed to measure the area available and research surfaces, equipment and likely costs. A further meeting of the Young People's Working Group was being scheduled for 28<sup>th</sup> March 2023.</p>	DM
5390	<p><b>10. Update from the Streets and Safety Working Group</b> A meeting was convened with the primary aim of discussing the road safety improvements on The Avenue corner. Feedback from residents had largely been positive about the widened pavement and safer crossing point but members were concerned that the lack of build-outs, which they would have preferred, would now do little to stop speeding traffic on that stretch of road. It was agreed that the Speedwatch team would target the area in order to compare previous data on speeding with current data since the improvements were implemented and feedback their findings to the Streets and Safety Working Group. The Chairman of the council would write to B&amp;NES highways to state appreciation for the work carried out. Larry Cunningham has informed the Working Group that he is currently looking into the possibility of a permissive path from Coalpit Corner to Sleight Farm to make it safer for walkers using the route. He will notify the Parish Council on any developments regarding this.</p>	RC JP
5391	<p><b>11. Request from allotments committee for an increase in funding from the Parish Council</b> The funding given to the allotments committee by the Parish Council for the maintenance and upkeep of the allotments has remained at £400 per annum since 2012. In view of increasing costs of petrol etc for the trimmers and mowers and general upkeep the allotments committee requested that annual funding be increased to £500 to take account of the rising expenses.</p>	

	<i>It was unanimously agreed that the Parish Council would now contribute £500 per annum to the allotments committee with effect from April 2023. Cllr Foster abstained from voting as he is a current allotment holder.</i>	Clerk
5392	<b>12. Request for financial assistance from the Somer Valley Walking Festival</b> Somer Valley Ramblers are organising the 7 <sup>th</sup> Somer Valley Walking Festival on 9 <sup>th</sup> and 10 <sup>th</sup> September 2023 and as in the previous year it will be based at the Conygre Hall. <i>It was unanimously agreed that this was a popular event for the area and, as such, the Parish Council would again pay for the hire of the hall for the event.</i>	Clerk
5393	<b>13. Report from the Staffing Committee following interviews for the Co-ordinator of the Timsbury Community Library</b> Shortlisting took place on 15 <sup>th</sup> February 2023 and four applicants were interviewed on 22 <sup>nd</sup> February 2023. The interview panel unanimously agreed to appoint Laura Smith as the new Co-ordinator. She has accepted the position and would be commencing employment on 13 <sup>th</sup> March 2023.	
5394	<b>13. Finance</b> <ul style="list-style-type: none"> <li>Expenditure since the last meeting was circulated to members and will be shown on the Parish Council finance pages on <a href="http://www.timsbury.org.uk/parishcouncil">www.timsbury.org.uk/parishcouncil</a></li> </ul>	
5395	<b>14. Correspondence</b> <ul style="list-style-type: none"> <li>A resident advised that her daughter is currently undertaking her Duke of Edinburgh award and would like to do litter picking in the village. The Clerk will contact her advising of the normal safeguarding issues and will arrange for her to borrow the appropriate litter picking equipment from the office.</li> <li>The Interim Chair of Avon and Somerset Neighbourhood Watch Association sent an email to introduce himself and to advise of a large scale project to be run in Weston Super Mare to encourage recruitment. Depending on the results of this a similar project may be run out across the Avon and Somerset area.</li> <li>B&amp;NES Highways advised that their existing policy does not allow for the area around St Mary's surgery to be included in their priority gritting routes. This applies to all other surgeries in the other area.</li> <li>A resident requested that the Parish Council contact the Premier store and Timsbury Co-op to ask if they could consider placing bins for 'soft plastic' recycling in the village. It was agreed that the Clerk would contact the stores to ascertain if they would be willing to consider this.</li> </ul>	Clerk  Clerk  Clerk
5396	<b>15. Matters of interest and information</b> <ul style="list-style-type: none"> <li>PCAA meeting 30<sup>th</sup> March 2023, 7.30pm, Felton Village Hall</li> <li>Wells to Glastonbury Lent Walk 1<sup>st</sup> April 2023 – for more info, contact Rev Martin. martinblewett@gmail.com or 01761 472448</li> <li>24<sup>th</sup> April 2023 Annual Parish Meeting, 7.30pm, Conygre Hall</li> <li>Local Government elections 4<sup>th</sup> May 2023 (photo ID required if voting in person)</li> <li>Conygre Hall 50<sup>th</sup> Anniversary celebration 10<sup>th</sup> June 2023 (Football tournament 11<sup>th</sup> June)</li> </ul>	

There being no further business the Chairman closed the meeting at 8.51 pm

Approved and signed as a correct record of the meeting.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**The next meeting will be on  
Monday 3<sup>rd</sup> April 2023 at 7.30 pm in the Myra Hayward Room, Conygre  
Hall, North Road**

For further information see: [timsbury.org.uk/parishcouncil](https://timsbury.org.uk/parishcouncil)