

	<ul style="list-style-type: none"> • 5263 (5244, 5256) A quote for £236 was received for repair of the benches and was approved and paid following completion of the work. • 5263 (5244, 5256) The full bus timetable was included in the August newsletter. • 5264 The ownership of Emlett field is still being pursued. The Clerk has been given details of the potential owners and will email them to clarify the situation. • 5264 The Connies sign has now been removed from the corner plot of the Wheeler’s Yard development. • 5268 The Clerk contacted B&NES Highways regarding the potential siting of warning signs on Lippiatt Lane and has been advised that a barrier may be needed for the footpath leading on to the road and along with some form of signage. A site meeting will be arranged between the Streets and Safety Committee and B&NES Highways in the immediate future to consider options. • 5269 The Chairman of Somerset Miners Welfare Trust (SMWT) requires confirmation of where the miner silhouette is to be placed. He is currently collating a bulk order for those villages who have identified a site and wishes to include Timsbury. <i>The meeting agreed that the silhouette should be placed on the plot of land on the corner of The Avenue and Hayeswood Road and the clerk would inform the SMWT of the decision.</i> • 5271 A quote was received from B&NES for £399.52 and all repair work on the play equipment has now been completed. • 5272 The Clerk advised the Chairman of B&NES Council that the Parish Council is delighted that he will be attending the meeting on 3rd October 2022. In preparation, the agenda for that meeting and the minutes of the previous meeting will be forwarded to him. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
5282	<p>6. Clerk’s Report</p> <ul style="list-style-type: none"> • The Clerk is investigating the viability of obtaining a debit card from the bank that can safely meet the authorisation requirements as detailed in its financial regulations as some purchases can only be made online using a card. Currently such purchases have been made from individual personal accounts and the amounts reimbursed but this is no longer an acceptable method. • On the afternoon of 24th September 2022, The Hub will be hosting a storytime/puppet show by a Ukrainian speaker aimed at those families who have been accommodated in the village and this will coincide with an art exhibition being arranged by the YMCA to promote the building. There may be some material costs involved of around £12 for plasticine which will need authorisation before purchase. <i>It was unanimously agreed that the sum of £12 be made available to the Hub Co-ordinator should materials be required for the event.</i> • The Hub co-ordinator is looking at inviting someone from Lego who would carry out a Lego-build session in the library. The cost would be around £40 and needs approval before she could go ahead and book. <i>It was unanimously agreed that such an event would prove very popular and that £40 should be made available to pay for it.</i> 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • The Community Payback team will be visiting each Monday from 3rd October to 21st November 2022. • Recent purchases have included the spare batteries and pads for the defibrillator and parts for the litter pickers used by Les Robbins. At some point I will be looking to replace the reflective gilets for him and will look into how much they will cost. • The Parish Council will need to draw up a revised continuity of service plan to reflect the changes of staff and the provision of the parish office. This could form part of the Risk Assessment review that is currently taking place. • A query was raised over the funding of Parish Council elections. B&NES democratic services have confirmed that the unitary authority will wholly fund the 2023 elections. Should an election be required for a vacancy at any other time the Parish Council would be expected to contribute 50% of the costs. • A resident complained about the light pollution from the brightness of one of the streetlights in Chapel Walk affecting her property. Although this is one of the streetlights that has yet to be updated, Volker has been asked to look into reducing the luminosity of all the lights in Chapel Row as they appear to be as the same brightness as those on the main road. 	Clerk
5283	<p>7a. Planning applications to B&NES for the Parish Council to consider: <u>22/03134/TPO</u> Parish's House, Hook, Timsbury BA2 0ND Tree works subject to TPO - 2 no beech trees fell <i>It was unanimously agreed that there was no objection to this application.</i></p> <p><u>22/03306/FUL</u> 20 Lansdown Crescent, Timsbury BA2 0JX Single storey rear infill extension. <i>It was unanimously agreed that there was no objection to this application.</i></p> <p>7b. B&NES decisions on planning applications: <u>22/02230/FUL</u> 62 Southland Drive Timsbury BA2 0HB Erection of single storey rear extension. PERMIT</p> <p><u>22/02918/TCA</u> 6 Rose Cottages, Rectory Lane, Timsbury T1 – Oak Tree 1.5m reduction. NO OBJECTION</p>	
5284	<p>8. Conygre Trust liaison report. It was reported that the Parish Council's 3-tier planter, currently in Lansdown View, will be moved to the entrance way of Conygre Hall pending Trustee agreement. Cllr Clarke reported that there had been issues with adults using the play equipment and it was clear that a sign was needed to ensure that all were aware that the play area was for children's use only. The Clerk would look into the costs of a sign to be attached to the play park gate.</p>	Clerk
5285	<p>9. Reports from delegates to other organisations Parish Liaison Meeting - A full report had been circulated to councillors. The Chairman had received an update from B&NES regarding the wall and footpath at the Upper Conygre development. B&NES are pursuing</p>	

	enforcement action. There is also action being taken by B&NES Highways concerning street lighting on the site and damage done to the streetlights adjacent to the site.	
5286	<p>10. Review of the Parish Council's Risk Register</p> <p>As the review of the Risk Register would be a time-consuming and task it was agreed that a Governance working party should be convened to review the register and report back finding to the full council for discussion. The Chairman along with Cllr Ansell and Cllr Murphy would form the working party and liaise with each other with regard to a date for a meeting.</p>	JP
5287	<p>11. Review of the Parish Council's remits for committees and working parties.</p> <p>It was agreed that the remits would be considered by the newly formed Governance working party.</p>	JP
5288	<p>12. Arrangements for further consideration of applications for the Community Infrastructure Levy (CIL).</p> <p>The CIL working group comprising of the Chairman, Vice Chairman, Cllr Ansell, Cllr Clarke, Cllr Collett and Cllr Murphy would liaise with a view to setting up a further meeting to discuss the remaining applications for the levy. Cllr Merchant asked to attend to update on the Streets and Safety applications.</p>	JP
5289	<p>13. Option to opt-out of the 5-year SAAA central procurement and appointment scheme and appoint an independent external auditor.</p> <p>The Smaller Authorities' Audit Appointments (SAAA) is responsible for appointing external auditors for all opted-in smaller authorities for five years from April 2022. During the previous five years all smaller authorities were opted-in to the scheme with none deciding to opt-out and appoint their own external auditors. Opting-out would involve complex statutory requirements and could result in much higher audit fees. <i>After consideration it was unanimously agreed that Timsbury Parish Council would remain opted in to the SAAA central procurement scheme.</i></p>	
5290	<p>14. Proposed rent increases from the YMCA for the Library Hub and Parish Office.</p> <p>The revised rent for the Library Hub and the Parish Office at the YMCA is due to be increased with effect from November 2022. For the Library Hub the YMCA has proposed an increase of around 16% to £3744 per year. The Parish Office rent would increase by 20% to £600 per year. This would be paid quarterly. <i>It was unanimously agreed that with the pending high costs of heating and lighting the increases would be acceptable for 2022/2023.</i></p>	Clerk
5291	<p>15. Staff appraisal meeting.</p> <p>The Staff appraisal committee would liaise with the Clerk with a view to setting up a meeting for early October.</p>	Clerk/MA
5292	<p>16. Finance</p> <ul style="list-style-type: none"> • Expenditure since the last meeting was listed and circulated to members and will be shown on the Parish Council finance pages on www.timsbury.org.uk/parishcouncil • Cllr Collett agreed to carry out the quarterly reconciliation of the Parish Council accounts. 	Clerk/DC

5293	<p>17. Correspondence</p> <ul style="list-style-type: none"> Members were sad to hear of the passing of both Derek Hillyard who had served as the Parish Clerk for Timsbury from 1990 to 2011 and Mark Hulbert who was a Parish Councillor for over 20 years. The meeting wished to place on record sincere condolences to their families. Cllr Clarke had emailed concerns regarding the 178 bus serving Timsbury ceasing in early October and also the No 42 Park and Ride service from Odd Down to the Royal United Hospital. High Littleton had made representations raising concerns on the cuts to the Buses - Big Choice consultation and this had been circulated to councillors for information. It was agreed that similar response should be produced by Timsbury Parish Council and therefore the Chairman would draft a report for consideration. The Village Agent is organising a free one-off event called "Let's make a song and dance about it....." on 11th October 2022 at Conygre Hall and requested a flyer be placed on the events section of the website. She has also asked if Parish Council would authorise a free full-page advert in the October newsletter as they did last year. <i>This was unanimously agreed.</i> B&NES has opened nominations for Community Awards for individuals, businesses or organisations who deserve recognition for their positive contributions to the community. The link for the nomination form will be placed on the Parish Council website. A resident has emailed the website raising concerns about the weeds and rubbish in the village and asking for a campaign to promote pride in their environment. It was agreed that an article be placed in the newsletter requesting volunteers come forward who would be willing to form a group to help with litter picking. The Parish council would arrange for the necessary equipment. 	JP Clerk Clerk Clerk
5294	<p>18. Matters of interest and information</p> <ul style="list-style-type: none"> ALCA Regional Meeting, 7th September 2022 7.30pm, remotely by Zoom. Somer Valley Walking Festival – 10th and 11th September, Conygre Hall Finance Committee meeting, 19th September 2022 Jeff Sluggett room, Conygre Hall Cream Tea and mini Arts event 24th September 2022, YMCA 2.30pm to 5pm Ukrainian Story and Craft session, 24th September 2022, Library Hub, YMCA 10th Cam Valley Arts Trail, 5th and 6th November 2022, various locations 	

There being no further business the Chairman closed the meeting at 9.10pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

**The next meeting will be on
Monday 3rd October 2022 at 7.30 pm in the Myra Hayward Room,
Conygre Hall, North Road**

For further information see: timsbury.org.uk/parishcouncil