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| | <ul style="list-style-type: none"> • (5185 re 5176) The list of minimum financial reserves needed to meet the council's statutory obligations is yet to be finalised. • (5185 re 5177) The paperwork to add a bank signatory is being finalised. • (5186) The Community Payback team have been issued with a list of potential tasks and have, to date, cleaned the Conygre field play equipment, removed overhanging vegetation in the cemetery and cleared the weed and rubbish around the YMCA building. • (5190) Investigations are continuing into ways of engaging older people in green action. | Clerk Clerk MAA |
| 5202 | <p>6. Clerk's Report</p> <ul style="list-style-type: none"> • The Clerk met with the Chairman and the Parish Council roadsweeper on 9th March 2022 for a catch-up. He is happy continuing in his present role and with his current conditions of service. He has been made aware that a budgeted amount is available should he require further equipment. • Following an incident, concern was raised that SW ambulance were unable to access the code locating the position of the defibrillator in the village. Checks made that confirmed that the code was in place but in order for it to be automatically picked up and recognised by the ambulance service calls have to be made within 200 metres of the defibrillator. • Councillors can now access the full electoral roll online in the parish office. This will automatically be kept up to date by B&NES electoral services. • The large sign advertising the Hub Library situated on the YMCA's railings at the entrance to the car park was vandalised on the evening of Friday 1st April. It has now been removed and taken away for repair. • B&NES held a tree sale on 2nd and 3rd April selling trees to residents at a greatly reduced price. This was advertised on the Timsbury website. • The office door is locked when the Clerk is working alone and, in the absence of a doorbell, visitors are asked to make an appointment and knock loudly on the outside door. • A visit by an H&S specialist to the office identified issues including poor lighting, desk height and an inadequate clerk's chair. These would be discussed further at the next staffing meeting. In the meantime, <i>it was unanimously agreed that up to £100 should be made available for the purchase of a new office chair.</i> • The external audit notification has been received and this has to be completed by 30th June 2022. Arrangements are being made for the annual internal audit to be carried out. • B&NES supplied the council with a locking tambour unit for the office at no cost except for the delivery charge. | Clerk Clerk |
| 5203 | <p>7a. B&NES decisions on planning applications <u>22/00372/FUL</u> Sumac House, Loves Hill, Timsbury Erection of first floor extension and two new dormers PERMIT</p> <p>The following decisions were received after the agenda was issued: 21/05566/FUL Stonewold, Hook, Timsbury Erection of a first floor and roof extension and replacement of existing lean-to. PERMIT</p> <p><u>22/00533/FUL</u> 50 St Mary's Close Timsbury BA2 0HX Demolition of existing conservatory and erection of single storey extension. PERMIT</p> | |

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| | <p>7b. Planning applications to B&NES for the Parish Council to consider <u>22/01182/FUL</u> Edgehill House, Withymills, Timsbury BA2 0EY Erection of two storey kitchen extension, single storey living room/boot room extension and porch. <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p><u>22/01023/FUL</u> 4 Chapel Walk, Timsbury BA2 0JZ Demolition of existing conservatory and erection of single-storey extension. <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p>7c. Notice of appeal against a decision of the Local Planning Authority. Application <u>21/01037/FUL</u> Appeal ref <u>22/00022/FUL</u> Crockbarton East, Rectory Lane, Timsbury Erection of a timber framed garden room. Appeal against REFUSAL decision <i>It was agreed on a unanimous vote that the comments submitted regarding the original application would suffice.</i></p> <p>Application <u>21/01038/LBA</u> Appeal ref <u>22/00026/LBRF</u> Crockbarton East, Rectory Lane, Timsbury External alterations for the erection of a timber framed garden room. Appeal against REFUSAL decision. <i>It was agreed on a unanimous vote that the comments submitted regarding the original application would suffice.</i></p> | |
| 5204 | <p>8. Conygre Trust liaison update The Annual meeting of the Trust will be held on 28th April 2022 at 7.30pm and afterwards there will be a reception and presentation to thank the current chairman who is retiring after many years of dedicated work for the Trust.</p> | |
| 5205 | <p>9. Reports from delegates to other organisations Nothing to report.</p> | |
| 5206 | <p>10. Report on the meeting to consider applications for the Community Infrastructure Levy The preliminary meeting to consider the applications for use of the Community Infrastructure Levy took place on 22nd March 2022. Several applications were discounted as not meeting the criteria required or for being impracticable and those applicants would be informed. Applications regarding road improvement issues were passed to the Streets and Safety working group for discussion at their next meeting.</p> | |
| 5207 | <p>11. Annual Parish Meeting The Annual Parish Meeting will take place on 25th April 2022 at the Conygre Hall and will have a similar format to previous years followed by light refreshments.</p> | |
| 5208 | <p>12. Bath Youth for Christ request to bring forward funding Funding of £3000 per year for three years for Timsbury Youth for Christ to provide youth services in the village was approved at the October 2021 meeting. Initially the funding was to commence in August 2022 but they have now asked if it may run for three years from April 2022. <i>It was unanimously agreed that this is a valuable service and that there was no issue with funding being brought forward for three years to April 2022.</i> The Clerk would liaise with Bath Youth for Christ to determine how they wish payments to be made.</p> | Clerk |
| 5209 | <p>13. Renewal of ALCA/NALC membership The annual subscription for membership of the Avon Local Councils'</p> | |

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| | Association was now due. <i>It was unanimously agreed to pay the sum of £656.36 for the period 1st April 2022 to 31st March 2023.</i> | Clerk |
| 5210 | <p>14. Maintenance of the Cemetery Grounds</p> <p>The Parish Council had been notified by the current contractor that he had carried out the first cut and strimming of grass of the cemetery grounds in March but, due to personal circumstances, would now be unable to continue. Austin Sage, who currently maintains the Conygre Field, was willing to take on the work. Following a discussion it was felt that a maximum of 14 cuts would be needed during the season from March to October with one already carried out. The cost per session would be £175 and there would also be an environmental gain by contracting to someone who already works in the village.</p> <p><i>On a vote it was unanimously agreed that Austin Sage should be contracted to carry out the cutting and strimming of the cemetery grounds at a cost of £175 per session with a maximum of 14 cuts per year.</i></p> | Clerk |
| 5211 | <p>15. Conygre Play Equipment quarterly inspections</p> <p>A report on the play equipment at the Conygre Field highlighted an issue with the ground erosion under the basket swing. This was being brought to the next Conygre Trust meeting. The costs for the quarterly inspections of the play equipment in May , August, November 2022 and February 2023 has increased by 2% to £343.78 per visit.</p> <p><i>It was unanimously agreed that, as these inspections were essential, that the Parish Council accept the cost of £343.78 per visit.</i></p> | Clerk |
| 5212 | <p>16. Timsbury Flower Club request for sponsorship</p> <p>The President of Timsbury Flower Show has requested £10 sponsorship for the photographic class ‘Timsbury Life’ at the Summer Flower show this year.</p> <p><i>It was unanimously agreed that the Parish Council donate £10 sponsorship with the suggestion that an article be placed in the Timsbury Letter.</i></p> | Clerk |
| 5213 | <p>17. Report and Recommendations from the Communications Committee</p> <p>The minutes of the Communications committee had been circulated previously which highlighted that more articles and contributions would be welcomed for the newsletter. The Parish Council logo should, in future, also be included in articles from organisations and activities that they support. The committee recommended that the Council agree “a sum of money to arrange a ‘get together’ with the library volunteers and to thank them in a tangible way for their hard work towards the success of the library”. It was agreed that the volunteers should be thanked, especially following the Covid issues of the last two years. <i>It was unanimously agreed that the sum of £40 be made available to enable a small token of thanks to be given to each volunteer.</i> The Chair would liaise with the Hub Co-ordinator to arrange a suitable date to meet with the volunteers and would write a letter of appreciation to each of them.</p> | JP/Clerk |
| 5214 | <p>18. Queens’s Platinum Jubilee</p> <p>It was agreed that a ‘picnic in the park’ event would be held on the Conygre field on the afternoon of Sunday 5th June 2022 to celebrate the Platinum jubilee. Parishioners would bring their own picnic but tea, coffee, squash and a piece of cake would be served between 2pm and 5pm. Cllr Collett would ensure that the Conygre field was available for the event with provision made for it be held inside should there be inclement weather.</p> | DC |

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| 5215 | <p>19. Finance</p> <p>a. Expenditure since the last meeting was listed and circulated to members and will be shown on the Parish Council finance pages on www.timsbury.org.uk/parishcouncil</p> <p>b. B&NES parks manager had now replied to the email sent requesting more information on the historic debt regarding the Conygre play area. There were still some issues that were unanswered and the Clerk has emailed for clarification on these to enable the Parish Council to make a decision.</p> <p>c. The year end finances and budget results were being finalised with the closing bank balances totalling £97,327.32. This includes £50236.44 Community Infrastructure Levy and £47090.88 held in reserve.</p> | |
| 5216 | <p>20. Correspondence</p> <ul style="list-style-type: none"> • A proposed traffic calming solution for Timsbury with Radford Hill as a pilot scheme was received from a resident. This was passed to the Streets and Safety working group for consideration at their next meeting and the resident informed accordingly. • A resident raised concerns regarding noise and drunkenness in North Road. • B&NES reported that they have approved an extra £950,000 as a one-off payment to cover street cleaning, free graffiti removal for domestic properties and a new 'clean and green' team to respond to issues reported by residents. Once this pilot scheme has been assessed consideration will be given for longer-term investment. | RM |
| 5217 | <p>21. Matters of Interest and Information</p> <p>Annual Parish Meeting 25th April 2022 at 7.30pm Conygre Hall</p> <p>Annual Meeting Conygre Trust 28th April 2022 at 7pm Conygre Hall</p> | |

There being no further business the Chairman closed the meeting at 9.08pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

**The next meeting will be on
Tuesday 3rd May 2022 at 7.30 pm in the Myra Hayward Room,
Conygre Hall, North Road**

For further information see: timsbury.org.uk/parishcouncil