



Parish Clerk: Angela Wilson
 timsbury.parish.clerk@gmail.com 07594 651366
 timsbury.org.uk/parishcouncil

Minutes of Parish Council Meeting

Monday 7th March 2022

at 7:30pm in the Conygre Hall

Ref.	Item and Minute	Action
	Present: In the Chair Cllr Josie Pownall; Cllr KC Bradley(Vice-Chairman), Cllr David Collett, Cllr Mary-Anne Ansell, Cllr Mark Foster, Cllr Nick Lewis, Cllr Ray Merchant, Cllr Debbie Murphy Clerk: Angela Wilson	
5181	1. Welcome and Apologies The Chairman welcomed everyone. Cllr Stephenson-McGall and Cllr Clarke both sent their apologies.	
5182	2. Declarations of interest None	
5183	3. Co-option of new councillors None	
5184	4. Minutes of the last meeting The minutes were approved as a correct record and signed by the Chairman.	
5185	5. Matters arising from the Minutes of the last meeting <ul style="list-style-type: none"> • (5166 re 5132) The staff appraisal took place on 10th February 2022 and will be reported on at item 15. • (5166 re 5151) As the Clerk has heard nothing from Timsbury Youth for Christ this item is now closed. • (5166 re 5155) The Clerk has emailed B&NES Traffic Management for an update on the disabled parking space but has not received a reply. The Clerk to contact them again. • (5166 re 5156) As Volker has not replied to several emails requesting an update, the Clerk to contact yet again. • (5166 (re 5157) The Clerk has still to find out details of the new owners of Emlett field. • (5167) The volunteer has now recovered and has returned to working in the library. All staff have received refresher training on Manual Handling regulations. • (5167) Regarding the planning violation in the village, the B&NES Planning Officer's visit has been delayed until repairs to the property caused by recent storm damage are completed. Once the visit has been made the Parish Council will be notified of the findings. • (5172) Cllr Collett reported that the Conygre Trust is unlikely to host an event for the Queen's Platinum Jubilee, but they will contact a couple of groups who may be interested. Cllr Murphy reported that Jubilee trees would be planted on open access land at Radford Hill by the owner. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • (5173) The meeting to consider ideas sent in by residents for the spending of the Community Infrastructure Levy has been re-arranged for Tuesday 22nd March 2022. • (5176) The Clerk will review the budget and will draw up a list to assess the minimum financial reserves that need to be maintained to meet the council's statutory obligations. • (5177) The Clerk is currently completing the paperwork required to add Cllr Foster as a bank signatory. • (5178) Cllr Collett reported that the Conygre Trust would be assisting the organiser of the village pantry with the financial issue regarding the donation. 	Clerk Clerk
5186	<p>6. Clerk's Report</p> <ul style="list-style-type: none"> • The production costs of the Timsbury Walking books have substantially increased. The retail prices of the books have been increased to take account of this but a decision on viability will need to be made before the next reprint. • The Community Payback team will be returning to Timsbury on Mondays from 14th March 2022 to 25th April 2022. A list of potential tasks has been drawn up and the Clerk will liaise with the Caretaker of Conygre Hall to ensure facilities are available for them. • The Clerk met with the Hub Coordinator who reported that everything is running smoothly. All volunteers have received the necessary training and have read and signed the appropriate policies. • The AVG anti-virus has been renewed for three years at a very preferential rate and will now provide protection for up to ten computers. • A resident reported that Storm Eunice had resulted in an electricity pole in the corner of a field off Crowcombe Lane leaning at a dangerous angle. The Clerk contacted Western Power who were on site within the hour and made safe. • The Clerk has re-declared compliance with the Pensions Regulator and all eligible staff have been re-enrolled into the pension scheme. This has to be done every three years in order to comply with Pensions Act 2008. • The Clerk has managed to obtain a full-size lockable tambour cabinet free of charge from B&NES. The council will only have to pay the delivery charge. • The National Joint Council has now agreed a pay increase of 1.75% backdated to 1st April 2021. (This will be further discussed under agenda item 11.) • O2 has sent notification that the mobile phone bill will be increasing by the 7.8% RPI plus their annual 3.9% rise. 	Clerk
5187	<p>7a. B&NES decisions on planning applications</p> <p><u>21/05502/FUL</u> 12 The Glebe, Timsbury BA2 0LT Erection of a two-storey rear extension following demolition of existing conservatory PERMIT</p> <p><u>21/05523/FUL</u> The Gables, Bloomfield Close, Timsbury Erection of single storey rear extension PERMIT</p> <p><u>21/05462/FUL</u> Gardeners Cottage, Hook, Timsbury Erection of single storey utility/porch extension PERMIT</p>	

	<p>7b. Planning applications to B&NES for the Parish Council to consider <u>22/00533/FUL</u> 50 St Mary's Close Timsbury BA2 OHX Demolition of existing conservatory and erection of single storey extension. <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p><u>22/00616/LBA</u> Parish's House, Hook, Timsbury BA2 OND Internal works for the installation of a Stannah Stairlift on an existing set of 7 no steps. <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p><u>22/00554/FUL</u> Unregistered Annexe, Radford Villa, Weekesley Lane, Timsbury Change of use from a granny annex to dwelling (Use Class C3). <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p>The following application was received after the agenda was issued. In order to meet the timescale for the receipt of comments the meeting agreed that it should be included for consideration:</p> <p><u>22/00938/FUL</u> The Mayfield, 49 Southlands Drive, Timsbury BA2 OHB Erection of single storey front extension with open porch and single storey rear extension. <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p> <p>7c. B&NES Provisional Tree Preservation Order for consideration by the Parish Council: <u>TPO 544/13</u> Parcel 4679, Hayeswood Road, Timsbury Three trees T1 Sycamore, T2 Horse Chestnut, T3 Lime <i>On a vote it was unanimously agreed that there was no objection to the application.</i></p>	
5188	<p>8. Conygre Trust liaison update The Conygre Trust is still in the process of recruiting a cleaner. Two trustees will need to be appointed at the Annual Meeting of the council in May.</p>	
5189	<p>9. Reports from delegates to other organisations ALCA Regional meeting (28th Feb 2022) - The Chairman attended the meeting with the main topic being a review of the regional finances. In addition, the meeting was advised that several of the regional transport groups were getting together to coordinate a formal response to put to WECA. B&NES Local Plan (1st March 2022) The Chairman reported that B&NES Council has set up a Sustainable Communities Directorate in 2021 with multi-disciplinary 'place policy teams' to work closely with Parish Councils. Local plan has been partially updated to include climate and nature emergency. The Spatial Development Strategy has been set up to provide a long-term planning framework and to identify areas of change and/or growth. The draft plan will be agreed by WECA and be opened for public consultation. Somer Valley Forum (3rd March 2022) – Cllr Collett advised that Somer Valley Rediscovered has been created with the aim of encouraging access to green spaces in order to harness the positive effects this will have on both physical and mental health. It will enable communities to 'rediscover' their local walks, natural environment and heritage. A pilot scheme has also been set up to create a vibrant community hub to enhance the wealth of walking and</p>	

	cycling opportunities in the Somer Valley. A presentation by the Somerset Coal Canal presented an outline of their work to date. They are hoping to create a partnership organisation who will support their work in restoring features, improving footpaths and encouraging tourism.	
5190	<p>10. Report from Green Action Group</p> <p>The Repair Café was still being progressed and a syllabus on Climate Change has been prepared for St Mary's Primary school to be incorporated into School Science Week in March. The group is investigating ways they can engage older people in green action and will visit the natural history and gardening groups to find out how they do this.</p>	MAA
5191	<p>11. Update from Young People's working group</p> <p>A meeting between the Youth Connect South West team, Cllr Murphy and the Parish Clerk on 2nd March 2022. Cllr Murphy reported that numbers attending sessions were increasing. There is good liaison between Youth Connect and Timsbury Youth for Christ who provide services for the younger age group. Many of the young people move on to attend Youth Connect sessions as they get older. Youth Connect are being proactive in advertising their services through social media and in the Newsletter and are planning to repaint the Youth Van to make it more attractive to young people. As the Holiday Activity Schemes are now provided by an alternative provider they are also hoping to use their own transport to organise trips from Timsbury.</p> <p>The current Youth Connect service contract ends on 31st March 2022. Youth Connect will contribute a substantial amount towards the cost of the service for next year and therefore the fees for 2022/23 would increase by £241 (ex VAT). It was requested that a two-year contract might be offered which would provide security for Youth Connect whilst also reducing administrative costs. Fees would rise in line with the prevailing cost of living and would need to be submitted for consideration by 31st December 2022. A revised two-year service offer detailing the fees for the year commencing April 2022 and incorporating a clause regarding the calculation of fees for April 2023 will be submitted by Youth Connect before the end of March 2022.</p> <p>To ensure continuity of the service from April <i>the meeting agreed unanimously to agree in principle the fees for 2022/23 and the provision of a two-year contract with costs for 2023/24, to be set no higher than the prevailing cost of living, and submitted for approval to the Parish Council by 31st December 2022.</i></p>	Clerk
5192	<p>12. Annual Parish Meeting</p> <p>The Annual Parish Meeting will take place on Monday 25th April 2022 at 7.30pm at Conygre Hall, Timsbury.</p>	
5193	<p>13. Finance</p> <p>Expenditure since the last meeting was listed and circulated to members and will be shown on the Parish Council finance pages on www.timsbury.org.uk/parishcouncil</p>	
5194	<p>14. Correspondence</p> <ul style="list-style-type: none"> B&NES Public Rights of Way Officer advised that they are working with Bath Ramblers Volunteer Group once day a week and are looking for suggestions on projects that could be carried out in the summer. Such work might include change of stiles to gates, reinstallation of signposts and repair of bridges. The Council will contact the PROW officer should any projects be identified. 	

	<ul style="list-style-type: none"> Norton Hill School requested whether any voluntary work in the youth sector would be available for a student who is currently undertaking her Duke of Edinburgh Bronze award. The Clerk passed it to the Timsbury Youth Worker who is liaising with the school. A resident has requested whether the Council would express their support for the people of Ukraine and suggested that flags might be flown through the village. The Parish Council does not have the means to fly a flag but unanimously declared their unequivocal support for the people of Ukraine. A resident emailed to ask if her son and his friend could do some litter picking around the village on Saturday mornings for the next 3 months as part of their Duke of Edinburgh award. They would be accompanied by a responsible adult at all times. <i>It was agreed unanimously to support this request.</i> The Clerk will liaise with the resident concerned. Somer Valley Ramblers are holding their 6th Somer Valley Walking Festival based at Conygre Hall on 10th and 11th September. They are hoping families will join in and would welcome any assistance with the event. A resident raised concerns regarding the amount of dog fouling on South Road. It was suggested that the best way forward to combat this was for him to liaise with the B&NES dog warden. Grow Timsbury emailed to ask whether the council were able to advise on any land and owners that might be available to provide a natural growing space to benefit the whole community. They were looking for a minimum of half an acre to a maximum of five acres to allow for trees, an orchard, a pond and food growing. The Chairman was giving this some thought and would reply direct to the organisers. 	<p>Clerk</p> <p>JP</p>
5195	<p>15. Private session regarding staff matters</p> <p>The report and recommendations from the appraisal panel regarding the Hub Co-ordinator were discussed and approved. The Clerk will feedback the results to the Hub Coordinator.</p>	Clerk
5196	<p>19. Matters of Interest and Information</p> <p>Communications Committee meeting 9th March 2022 at 7.30 Jeff Sluggett room, Conygre Hall CIL Working Party Meeting 22nd March 2022 at 7.30pm Jeff Sluggett room, Conygre Hal Parish Liaison Meeting 23rd March 2022 at 6.30 pm (to be held remotely)</p>	

There being no further business the Chairman closed the meeting at 9.08pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

**The next meeting will be on
Monday 4th April 2022 at 7.30 pm in the Myra Hayward Room, Conygre
Hall, North Road**

For further information see: timsbury.org.uk/parishcouncil