



Parish Clerk: Angela Wilson  
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 timsbury.org.uk/parishcouncil

## Minutes of Parish Council Meeting

### Monday 7<sup>th</sup> February 2022

at 7:30pm in the Conygre Hall

Ref.	Item and Minute	Action
	<b>Present:</b> In the Chair Cllr Josie Pownall; Cllr Sheila Clarke, Cllr David Collett, Cllr Mary-Anne Ansell, Cllr Mark Foster, Cllr Nick Lewis, Cllr Ray Merchant, Cllr Debbie Murphy, Cllr Sean Stephenson-McGall Clerk: Angela Wilson	
5162	<b>1. Welcome and Apologies</b> The Chairman welcomed everyone. Cllr K C Bradley sent his apologies.	
5163	<b>2. Declarations of interest</b> None	
5164	<b>3. Co-option of new councillor</b> Cllr Victoria Ansell has resigned as a Councillor due to her demanding work commitments. The Chairman thanked her for her dedication and hard work as a councillor. There are now two vacancies on the council.	
5165	<b>4. Minutes of the last meeting</b> The minutes were approved as a correct record and signed by the Chairman.	
5166	<b>5. Matters arising from the Minutes of the last meeting.</b> <ul style="list-style-type: none"> <li>• (5049) The new gates have now been installed at the allotments and the combined litter and dog waste bin has been replaced. A photo and article will be placed in next month’s newsletter</li> <li>• (5132) A staff appraisal has been organised for the 15<sup>th</sup> February 2022 between the staff appraisal committee, the Clerk and the member of staff concerned.</li> <li>• (5151) The Clerk will contact Timsbury Youth for Christ as they have still not confirmed whether they will be requesting their grant to be brought forward to April 2022.</li> <li>• (5155) B&amp;NES Traffic Management were due to decide on the disabled parking space at the South Road Methodist Church at their next meeting at the end of January. The Clerk will contact them for an update.</li> <li>• (5156) The Clerk has emailed Volker for an update on the progress of the village lighting and is still awaiting a reply.</li> <li>• (5157) The Clerk will try to find out who the new owners of Emlett Field in order to have a contact regarding the hedge cutting on the HaHa footpath.</li> </ul>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>
5167	<b>6. Clerk’s Report</b> <ul style="list-style-type: none"> <li>• The Clerk attended a meeting on 3<sup>rd</sup> February 2022 along with the Chairman and Vice Chairman with one of the organisers of the proposed village day (see Agenda item 13).</li> </ul>	

	<ul style="list-style-type: none"> <li>• A shredder is being purchased for the Parish Office to shred papers which may contain sensitive information. There are no rubbish or recycling collections for the office so the Clerk will then take the shredded waste to the local recycling centre.</li> <li>• B&amp;NES Highways has confirmed that no footway is possible on the stretch of Timsbury Road from Foundry Cottages to Farmborough. The road is too narrow and would require extensive engineering works, the purchase of third-party land and the removal of mature hedges to facilitate this. The Farmborough Ward Councillor confirmed that this is ongoing and she has attended site visits in the past but the issue is likely to remain unresolved. The Clerk is writing to the resident who requested the footpath to inform her of this.</li> <li>• One of the volunteers in the hub hurt her back lifting books. An accident report is being completed and she is now improving. The Hub Coordinator has been asked to review the Manual Handling training and will do this within the next month.</li> <li>• The Vice Chairman asked for clarification on whether the Parish Council is able to fund church projects. The 1894 Local Government Act expressly forbids expenditure on improving or maintain church property however, the 1972 Local Government Act allows it if it is deemed beneficial to all or some of the residents. This subsequent Act did not repeal the previous Act so has resulted in this being a 'grey' area.</li> <li>• The Clerk has heard back from B&amp;NES Planning regarding a planning violation in the village. The property owner has submitted photographic evidence that this has now been rectified and this will be followed up by the Planning Officer who will inform the Council of the outcome.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
5168	<p><b>7a. B&amp;NES decisions on planning applications</b>  <u>21/05359/TCA</u> Ybwthyn, Church Hill, Timsbury BA2 0LG  Mature Sycamore - thin outer growth about crown and reduce height and radial reach of crown. Remove 1 medium-heavy branch overhanging garden. Remove any major dead wood and weak live growth. NO OBJECTION</p> <p><b>7b. Planning applications to B&amp;NES for the Parish Council to consider</b>  <u>22/00372/FUL</u> Sumac House, Loves Hill, Timsbury BA2 0EU  Erection of first floor extension and two new dormers.  <i>On a vote it was unanimously agreed that there was no objection to this application.</i></p>	
5169	<p><b>8. Conygre Trust liaison update</b>  It was reported that the current caretaker will be leaving and the assistant caretaker has now been promoted in her place. A cleaner is also required and the post has been advertised.</p>	
5170	<p><b>9. Reports from delegates to other organisations</b>  PCAA – Cllr Stephenson-McGall advised the meeting that the appeal by the airport has been allowed as the environmental considerations were deemed not to outweigh the economic gains to the area. This means there will now be an increase from 10 million to 12 million passengers a year and the ensuing increase in the number of aeroplanes servicing the airport may also mean flight holding patterns being geographically widened. He concluded that this result is unlikely to be overturned. Councillors voiced their disappointment in the decision and the effect it will have on the village.</p>	

	ALCA – The Chairman attended the meeting by Zoom on 19 <sup>th</sup> January 2022 which mainly dealt with the financial responsibilities of the regional committee.	
5171	<b>10. Future increase in the price of Timsbury Walks books</b> Due to increasing production costs the price of the Timsbury Walks books will need to increase to £6 each in order to break even. Current stocks will still retail at the old price but any new books will be sold at the revised price. <i>The increase to £6 per book was unanimously agreed.</i>	
5172	<b>11. Queen’s Platinum Jubilee in June 2022</b> Following a discussion on the options for celebrating the Queen’s Platinum Jubilee <i>it was agreed in principle that the Parish Council would consider funding an organisation that might want to hold a celebratory event.</i> Cllr Collett stated that he would ask the Conygre Trust if they would be willing to host such an event and let the Parish Council know. <i>It was also agreed that it would not be practicable to light the beacon as it is on land that is now under new ownership</i>	DC
5173	<b>12. Community Infrastructure Levy – revised date to consider applications</b> Packs with the submissions for ideas on expenditure have now been collated and given out to councillors for reading prior to the meeting date which will be rearranged by the Clerk. It was noted that the Conygre Trust will be awarded S106 money from the Wheeler’s Yard development for expenditure on the recreation area. The money will be released at the discretion of B&NES council when the 9 <sup>th</sup> house on the site becomes occupied.	Clerk
5174	<b>13. Update on proposed Village Fun Day</b> The Chairman, Vice Chairman, the Clerk and one of the organisers of the proposed Village Day met on 3 <sup>rd</sup> February 2022 to discuss its funding and administration. The organisers have since concluded that for the Village Day to be a success a longer time period will be needed for it to be organised. They have decided to postpone the event for this year and hope to run it next year.	
5175	<b>14. Update on Youth Work in the village</b> Youth Connect have advised that the numbers attending their Tuesday evening sessions are thriving and they hope to attract more young people having placed an advert in the next Timsbury Newsletter. Cllr Murphy will establish what liaison there is between Bath Youth for Christ, who provide sessions for a much younger cohort, and Youth Connect who provide for the older age group.	DM
5176	<b>15. Recommendations from Finance Committee and Review of Current and Next Year Annual Budgets and Setting of Precept for 2022/23</b> The report from the Finance Committee was reviewed by the Council and the recommendation to increase the precept to £87000 was discussed. The Council considered ways of reducing this and it was agreed that the annual amount of £4000, attributed to Road Safety, should be suspended for 2022/23 and the £3665 overspend for the current year would be covered by reserves. As a result, it was agreed on a majority vote of 8 for and 2 against to set the precept for 2022/23 to £80000.	
5177	<b>16. Finance</b> <ul style="list-style-type: none"> <li>Expenditure since the last meeting was listed and circulated to members and will be shown on the Parish Council finance pages on <a href="http://www.timsbury.org.uk/parishcouncil">www.timsbury.org.uk/parishcouncil</a>.</li> </ul>	

	<ul style="list-style-type: none"> <li>The sum of £20.38 Community Infrastructure Levy has now been received in respect of planning application 17/05818/FUL at The Laurels, South Road, Timsbury.</li> <li>The Parish Council has received a copy of an outstanding invoice from B&amp;NES in the sum of £3137.80 for work carried out in the play area in 2013. The Clerk has informed them that an email was sent by the Parish Council disputing the total amount and requesting further clarification on certain points. The minutes of full council meetings confirm that no reply was forthcoming and it is now over 8 years since the invoice was produced. B&amp;NES have been asked to search for any correspondence they may have regarding this matter.</li> <li>The Clerk is arranging for Cllr Foster to be a bank signatory but communications with the bank are currently very slow.</li> </ul>	Clerk
5178	<p><b>17. Correspondence</b></p> <ul style="list-style-type: none"> <li>The organiser of the village pantry has been awarded a donation from Sainsbury's and as she does not have a business account she asked if the Parish Council could accept the donation on her behalf. As this would not be feasible Cllr Collett advised that he would contact the Conygre Trust to find out if they would be able to assist her with this.</li> <li>A resident copied the Parish Council into an email sent to B&amp;NES Planning regarding the width of the pavement at the Wheeler's Yard development. Planning has confirmed that two months' notice has been given for the developers to provide the agreed 2m wide pavement. A site visit will then take place on or after 4<sup>th</sup> April 2022 to inspect whether works have been carried out.</li> <li>A resident requested information on a house bordering the lane from Radford to Timsbury that appears to be in a state of disrepair. The property actually falls within the Paulton Parish Council boundary and so the Clerk will inform him that he will need to email them for advice.</li> <li>The Chairman had received an email from Ward Councillor Deacon stating that Timsbury has not been successful in their bid for the Liveable Neighbourhood grant. In addition, he advised her that he had reported a number of potholes on Hayeswood Road to B&amp;NES Highways.</li> </ul>	<p>DC</p> <p>Clerk</p>
5179	<p><b>18. Private session re staff matters</b></p> <p>An appraisal for a member of staff has been organised for next week . Overtime and the workload of the Parish Clerk were discussed, and it was agreed that the best option would be to monitor the workload on a regular basis.</p>	
5180	<p><b>19. Matters of Interest and Information</b></p> <p>Somer Valley Forum (remote meeting) 3 March 2022 at 6pm</p>	

There being no further business the Chairman closed the meeting at 10.00pm

Approved and signed as a correct record of the meeting:

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**The next meeting will be on  
Monday 7<sup>th</sup> March 2022 at 7.30 pm in the Myra Hayward Room,  
Conygre Hall, North Road**

For further information see: [timsbury.org.uk/parishcouncil](https://timsbury.org.uk/parishcouncil)