



Parish Clerk: Angela Wilson
 timsbury.pariah.clerk@gmail.com 07594 651366
 timsbury.org.uk/parishcouncil

Minutes of Parish Council Meeting Monday 6th November 2023

Ref.	Item and Minute	Action
	<p>Present: In the Chair Cllr K C Bradley, Cllr Mark Foster (Vice Chairman), Cllr Mary-Anne Ansell, Cllr Paul Carroll, Cllr David Collett, Cllr Jayne Langley, Cllr Nick Lewis, Cllr Ray Merchant, Cllr Debbie Murphy, Cllr Josie Pownall, Cllr Peter Randall, <i>plus three members of the public</i> Clerk: Angela Wilson</p>	
5509	<p>1. Welcome and Apologies Apologies were received from Cllrs Sean Stephenson-McGall and Shaun Stephenson-McGall. The Chairman welcomed all other members to the meeting and a member of the public was invited to address the meeting on the subject of planning application 23/02825/FUL.</p>	
5510	<p>2. Declarations of Interest Cllr Randall declared a non-pecuniary interest in Agenda Item 6 - Planning Application 23/01982/FUL. Cllr Langley declared a pecuniary interest in Agenda Item 6 - Planning Applications 23/01981/FUL and 23/01982/FUL</p>	
5511	<p>3. To approve the minutes of the last meeting The following amendments were made to the minutes of the previous meeting: <u>Ref 5497 Agenda item 5 Clerk's Report</u> - amend 'Marchant' to read 'Merchant' <u>Ref 5505 Agenda Item 13 Correspondence (first bullet point)</u> – insert action for Cllr Carroll. After correction the minutes were then approved as a correct record.</p>	
5512	<p>4. Matters Arising None</p>	
5513	<p>5. Clerk's Report</p> <ul style="list-style-type: none"> • The SLCC subscription has been received for 1st December 2023 to 30th November 2024 and will be £187. The Clerk will be attending the AGM of the Somerset Branch at Kewstoke on 1st December 2023. This will be on a non-working day, but the Clerk advised that she will only claim mileage for the event. • The PAC webhosting will be renewed for a further year from 17th November 2023 to 16th November 2024 at a cost of £105.66. • A request for further funding for three years has been received from the Timsbury Youth Project. It was received too late for inclusion in this meeting so will be put on the agenda for December. 	Clerk

	<ul style="list-style-type: none"> • Two volunteers have come forward to carry out the work on the plinth for the miner's silhouette on the crossroads at The Avenue. The Somerset Miners' Welfare Trust will pay for the materials and the Clerk will consult with all parties with regard to the method of payment. • PAT testing on all the Parish Council equipment in the office and library has been carried out by an electrician appointed by the YMCA, as landlords, and have passed all the tests. • The contractor for litter picking in the village requires a broom, a dustpan and brush and a hoop for the litter sacks. This will be ordered and remain the property of the Parish Council. • The Christmas Tree has been ordered from a local supplier for delivery during the last week in November and will be of similar size as last year. Volunteers for erecting and decorating the tree have been organised. An electrician has been booked for 8th November 2023 to investigate the issue with the electricity supply in readiness for the tree lights. • A plan will need to be drawn up at some point to deal with the unexpected absence of the Clerk, should this arise, as was highlighted in the Risk Assessment. As part of this it would be prudent to also review the management of electronic information to ensure adequate support is in place should an issue develop. • Theresa Andrews has done a fantastic job in planting and tidying up the miners' garden. <i>The Parish Council wished to record publicly their thanks to Theresa and she will be invited to join the Planting and Spaces Working Group.</i> 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
5514	<p>6. Planning applications to B&NES for the Parish Council to consider <u>Cllr Langley left the meeting whilst planning applications 23/01981/FUL and 23/01982/FUL were discussed and did not take part in discussions or voting.</u> 23/01981/FUL Greystones, South Road, Timsbury BA2 0EJ Construction of two new 3 bed dwellings. <i>It was unanimously agreed that there were no objections to this application.</i></p> <p>23/01982/FUL Greystones, South Road, Timsbury BA2 0EJ Construction of a single dwelling. <i>It was unanimously agreed that there were no objections to this application. Concerns were raised, however, regarding the request by the applicants for the exemption of Community Infrastructure Levy for both of the above-mentioned applications. This was based on the three buildings being self-build for own use. These concerns would be highlighted in the response to the planning authority.</i></p> <p><u>Cllr Langley returned to the meeting.</u></p> <p>23/03815/VAR Loves Hill Court, South Road, Timsbury BA2 0ER Variation of condition 13 (Plans List) and removal of condition 9 (Green Roof Details) of application <u>17/05818/FUL</u> (Conversion and extension of an existing care home building into 11 no self- contained 2 bed units for the elderly (C3 use with age restriction). <u>Cllr Randall abstained from voting on this application.</u> <i>It was unanimously agreed to support the provision of solar panels on the property (removal of Condition 9) but would rely on the expertise of the planning authority to decide on the Plans List Variation (Condition 13).</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p><u>23/03937/FUL</u> Pitfour House, High Street, Timsbury Erection of single storey extension following demolition of existing rear extension. Conversion of workshop to pantry and WC. Installation of flat roof over courtyard to form new workshop. Installation of EV charging point. Replace roof tiles and repairs to lead flashings and valley gutters. Repairs to sash and casement windows. Internal room modifications. <i>It was unanimously agreed that there were no objections to this application.</i></p> <p><u>23/03937/FUL</u> Pitfour House, High Street, Timsbury Internal and external work to facilitate erection of single storey extension following demolition of existing rear extension. Conversion of workshop to pantry and WC. Installation of flat roof over courtyard to form new workshop. Installation of EV charging point. Replace roof tiles and repairs to lead flashings and valley gutters. Repairs to sash and casement windows. Internal room modifications. <i>It was unanimously agreed that there were no objections to this application.</i></p> <p><u>The following application falls within the remit of Paulton Parish Council but has a boundary with the Timsbury Parish and so was brought for consultation:</u></p> <p><u>23/02825/FUL</u> Parcel 1172 Radford Hill, Radford Change of use of the land to a single caravan pitch for a gypsy and traveller family including the siting of one static caravan, 1 touring caravan and dayroom and associated access and hardsurfacing (Part Retrospective)</p> <p>Representations had been made by a member of the public regarding this application at the beginning of the meeting and these comments were considered when reaching the decision. <i>It was unanimously resolved to object to the planning application for the same reasons and non-compliance with policies as outlined in the Camerton Parish Council response of 2nd November 2023. In addition, the Clerk would forward concerns regarding flooding, increased traffic and visibility restrictions, the impact on the landscape and character of the area and the loss of biodiversity from the existing site.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
5515	<p>7. B&NES Decisions on Planning Applications <u>23/03167/FUL</u> Charnwood, North Road, Timsbury Erection of single storey rear extension and 2 storey side extension. PERMIT</p> <p><u>23/03461/AGRN</u> Sleight Farm, Hayeswood Road, Timsbury Creation of a farm track. WITHDRAWN</p>	
5516	<p>8. Conygre Trust liaison report There has been a high take-up of ticket sales for the dinner and dance celebrating the 50th anniversary of the Conygre Hall on 25th November 2023 but a number of places are still available.</p>	
5517	<p>9. Reports from delegates to other organisations</p> <ul style="list-style-type: none"> • <u>Parish Councils Airport Association</u> - As Cllr Sean Stephenson-McGall was absent from this meeting he would be asked to give an update at a future meeting. • <u>ALCA AGM</u> – Cllr Pownall attended this meeting and had circulated notes to members. 	

	<ul style="list-style-type: none"> • <u>Bath and West Community Energy</u> - Cllr Foster advised that seventeen houses in Bath and five in the Chew Valley were opened at the weekend under the Open Green Homes initiative to allow members of the community to discover first-hand how various energy efficient measures work. • <u>Transport issues</u> – as Cllr Shaun Stephenson-McGall was absent an update on WECA and public transport would need to be brought to a further meeting. Flashing signs have now been placed around the village warning oncoming vehicles of their speed. The battery life of the signs, however, is quite short meaning they have to be charged-up frequently. Volunteers were sought to erect and move signs and Cllrs Foster and Lewis committed to assisting with this. A method of reimbursing costs incurred for charging the batteries needs to be formulated. 	
5518	<p>10. Increase in room hire charge at Conygre Hall</p> <p>The meeting was advised that the hire of the room for Parish Council meetings would increase to £34 with effect from 1st January 2024.</p>	
5519	<p>11. Update from the Community Infrastructure Levy Working Group</p> <p>The Working Group met to consider the following three projects recently submitted for the remaining £11,914 of Community Infrastructure Levy and gave the following update to the meeting:</p> <p><u>Project 1</u> - To build a new footpath to extend the pavement along the southern edge of North Road from the Methodist Church to join the pavement opposite the Seven Stars public house (estimated at £15,000).</p> <p>Advice on this was sought from the Highways Authority who reported that private land would need to be adopted and the owners may not wish to agree to this; the width of the footway would reduce the road width and so cause issues for larger vehicles and third-party land costs, traffic management costs and drainage issues would incur costs of around £50,000. <i>For these reasons it was agreed that this project would not be feasible.</i></p> <p><u>Project 2</u> – the provision of a kissing gate on the permissive path currently being negotiated running from Hayeswood Road and on the farmland leading to Sleight Farmland.</p> <p><i>The cost for this will be a maximum of £500 and this will be brought for approval to the Parish council at a later date.</i></p> <p><u>Project 3</u> - Removal of the existing doors and panels at the Conygre Hall entrance, the provision and installation of new sliding doors and making good the entrance area to give full accessibility to all members of the community.</p> <p><i>The costs for this would be around £11,000 and this would be brought to a future meeting of the Council for approval.</i></p> <p>A submission was subsequently received for funding to support the further development of the monthly Timsbury village market. This would be considered and a recommendation brought to a further meeting of the Council.</p>	
5520	<p>12. Update from the Young People’s Working Group</p> <p>A meeting of the Young People’s Working Group was held in October. Attendance at both the Youth Connect (SW) and the Timsbury Youth Project sessions remains healthy and the young people are responding positively to the activities available. Cllr Carroll has submitted a bid to the Willson Fund without approval of the Parish Council due to the shortage of time for bids to</p>	

	be with the provider. However, should the bid be successful it will then be brought to the Parish Council for its assessment and consideration of the terms and conditions.	
5521	<p>13. Royal British Legion Act of Remembrance</p> <p>Cllr Murphy would attend the Act of Remembrance on 12th November 2023 and lay the poppy wreath on behalf of the Parish Council.</p> <p><i>It was unanimously agreed that the Parish Council would donate £40 to the Royal British Legion to cover the cost of the wreath.</i></p> <p>The Clerk had notified B&NES council of the event and it would be included on their list of Remembrance Day services.</p>	Clerk
5522	<p>14. Streets and Safety Working Group review of the installation of safety barriers on the footway at Lippiatt Lane</p> <p>Due to time-constraints this item would be held over to the next meeting.</p>	
5523	<p>15. Appointment of a working group to investigate the feasibility of implementing a neighbourhood plan</p> <p>It was agreed that Cllrs Bradley, Foster, Ansell and Collett would form a working group to look at the feasibility of implementing a Neighbourhood Plan and would report back to a future meeting.</p>	
5524	<p>16. Finance</p> <p>a. Expenditure since the last meeting was circulated to members and will be shown on the Parish Council finance pages on www.timsbury.org.uk/parishcouncil</p> <p>b. The next finance meeting will be held on Monday 15th January 2024 at 7.30pm in the Jeff Sluggett room, Conygre Hall and will review expenditure during 23/24 and consider the 24/25 budget. <i>It was unanimously agreed that in future finance meetings would be held in July and January of each year.</i> The remit for the finance committee will be amended to reflect this.</p>	Clerk
5525	<p>17. Correspondence</p> <ul style="list-style-type: none"> • B&NES Council are opening the next round of the Community Contribution Fund in November encouraging residents to donate to a fund to help those struggling with the cost of living crisis and help local organisations open up Warm Spaces. • A resident has requested information on how to get zebra crossings installed on North Road. The Clerk will reply with details of who to contact in the Highways department of B&NES council. • Cllr Ansell has reported that there are six or seven ash trees along the ha-ha path that are showing signs of ash die-back. These will need removing during the next autumn so costs will have to be factored into next year's budget. 	Clerk
5526	<p>18. Matters of Interest and Information</p> <ul style="list-style-type: none"> • Conygre Trust 50th Anniversary celebrations dinner and dance 25th November 2023 • Presentation "History in the Landscape in and around Timsbury" Wednesday 6th December 2023, 7.30pm, St Mary's Church, Timsbury • Open air carols, Miners' Garden, Wednesday 20th December 2023, 6.30pm • Finance Committee meeting, Monday 15th January 2024, 7.30pm Jeff Sluggett room, Conygre Hall 	

There being no further business the Chairman closed the meeting at 9.16pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

The next meeting will be on
Monday 4th December 2023 at 7.30 pm in the Jeff Sluggett room, Conygre Hall, North Road
For further information see: timsbury.org.uk/parishcouncil