



Parish Clerk: Chris Gittins
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COMMUNICATIONS COMMITTEE MEETING

Monday 17th September 2018, Tying Room, Conygre Hall, 6:30pm

MINUTES

Ref:	Minutes	Action
Present:	Veronica Packham (Chairing), David Collett, Sheila Clarke, Mary Anne Ansell, Liz Cussons (Hub Coordinator) Chris Gittins (Clerk)	
Welcome and Apologies	The Chairman welcomed those attending. Madeleine Potts (Newsletter Editor) and Dave Lorriman were absent.	
Minutes of last meeting	Minutes of the meeting in October 2018 were approved and signed by the Chairman.	
	<p>Community Hub LC reported that:</p> <ul style="list-style-type: none"> • We will have access to the Hub room in the YMCA from 1st October. • There are questions about a lockable room and phone lines. • She has designed a logo and plans a banner which were approved. • There are 14+ volunteers who can cover the opening hours at present. • There is a volunteers' open event on 24th Sept. and training is being arranged with B&NES library service. • She has held meetings with various organisations and hopes to set up a mother & baby group and more to meet at the Hub. • She was congratulated on her progress. • Her finishing date may be revised to before Christmas rather than January. 	LC, Clerk
	<p>Website & Social Media DC reported that the web stats of timsbury.org.uk attracts a reasonable audience of on average 40 page views a day. Linking via Facebook to the site is crucial, though the problem of CG's name being unavoidably associated with the PC's posting remains.</p>	Clerk
	<p>Enewsletter CG regretted not having had time to use this service and will aim to do so in future with DC.</p>	Clerk
	<p>Newsletter CG reported that income from advertising remains good with a net cost to the PC in 2017/18 of £3,993 which is mainly is made up of fees for editing and distribution. Also, it is within the precept budget of £4,000.</p>	

<p>There is adequate advertising and it was agreed to continue with current advertising rates until a better product is offered with more colour, content and design. DC has prepared a new design guide and will use this as a basis of training to the new editor MP. More fillers will be prepared.</p> <p>Report to the Parish Council To report the above as progress</p>	DC
Next meeting	To be arranged when required. Clerk

There being no further business the Chairman closed the meeting at 8.50 pm

Chairman: _____

Date: _____