

Minutes of Parish Council Meeting

Monday 4th March 2019

at 7:30pm Tynning Room, Conygre Hall

Ref.	Item	Minute	Action
	Present:	In the Chair Veronica Packham; David Collett, Mike Horler, Mary-Anne Ansell, Sheila Clarke, Ray Merchant, Stan Martin, Ruth Bailey, Derek Wheeler, Rob Young and Dave Lorriman.	
4571	1. Welcome and Apologies	The Chairman welcomed all those attending. Apologies were received from Josie Pownall.	
4572	2. Declarations	DC re. Planning - Church Farm and High Street DW re. Planning – Parishes House	
4573	3. Minutes of 4 th February	The minutes were approved as a correct record and were signed by the Chairman.	
4574	4. Matters arising from the Minutes	<ul style="list-style-type: none"> The launch of the new Walks Book is being held on 31st March at the Conygre Hall 7pm. It will be on sale in all the usual places such as Connies and Health & More. The War Memorial improvements have been completed, except some minor extra carving, and it is looking very good. Some plantings are planned to be added to the side. The British Legion is organising a rededication event, possibly around the 6th June which is the anniversary of D Day Landing. The B&NES PROW officer has arranged replacing several broken stiles with gates etc. with the help of the Ramblers Association Mendip Group volunteers, e.g. off Lippiatt Lane and Radford Hill. Three quotes were received from printers for the printing of the full colour newsletter from May. For each edition of 40 pages, the prices were £2,112, £821 and £780. As a result, the cheapest quote from KC printing in Pensford has been given the task. There is no ongoing contract as each monthly print run is deemed as separate. As a result, with the much cheaper printing and the new higher advertising rates, the PC will in future cover the costs of producing it. A meeting with the Hub Coordinator on 7th March will consider her future role and hours for the next 6 months. 	MA, SC, VP Clerk
4575	5. Clerk's Report	<ul style="list-style-type: none"> Some residents are planning litter picking activities possibly as part of Keep Britain Tidy probably on 30th March. This effort will top up the work of the PC's employed litter picker Les Robbins. Mill Lane has been fully resurfaced by B&NES and widened to its original width with vegetation cut back. 	

4576	6a. B&NES Decisions on Planning Applications	<p><u>19/00039/FUL</u> 2 Upper Furlong, Timsbury. Erection of single storey kitchen extension to front of property. PERMITTED</p>	
4577	6b. Planning Applications to B&NES for the Parish Council to consider.	<p><u>19/00458/FUL</u> Church Farm, High Street, Timsbury Refurbish parking area; ground re-grading, resurfacing and installation of drainage. On a vote there was unanimous support for the application.</p> <p><u>18/05509/FUL</u> 9 High Street, Timsbury. Conversion of 3bedroom dwelling to 2 flats including a loft conversion. Erection of shop with 1bedroom residential unit above following demolition of existing shop. Conversion of outbuilding to consultation facility. It was noted that a presentation had previously been made by the architect to the PC, and also that the PC had supported the previous larger scaled application last year. The PC noted that the application is more satisfactory than the previous application. In summary it includes:</p> <ul style="list-style-type: none"> • An increase by 1 bedroom by the conversion of a 3bedroom house to 2 flats with 3 bedrooms and a new 1bedroom flat above the shop • Improved modernised shop space • Matching of frontage of the shop in line with the house using the same materials • Increase in off-street parking from currently 1 to 5 parking spaces plus cycle parking • Improved sight line for vehicles exiting the site by recessing the front of the shop side, and widening of the driveway to improve access • The renovation and conversion of the barn into consultation rooms and the improved shop will provide better business premises for the village • The design and materials are sensitively considered, so respecting the Conservation area, with some concerns regarding the Velux windows facing south onto the street. <p>The meeting was suspended while members of the public made comments of concern regarding the number of new Velux roof windows facing into the street which they feel are not in keeping with the historic nature of the High Street, and the risks from the narrowness of the exit and number of vehicles exiting the site into the narrow road. The meeting was reconvened. Following a discussion, it was proposed that the application should be supported, bearing in mind that it will provide welcomed smaller housing units, more off-street parking and improved business units, all with a suitable design. However, any future comments by the B&NES Highways team should be considered regarding the amount of parking</p>	Clerk

		<p>and exit onto the street, though it was noted that they approved it last time and that this application now provides an even wider access drive.</p> <p>On a vote this proposal was supported by 9 votes to 1, with 1 abstention.</p> <p><u>19/00500/FUL</u></p> <p>Parish's House, Hook, Timsbury.</p> <p>Erection of single storey extension and alterations to existing gardener's store/workshop to facilitate conversion to conference/function centre.</p> <p>It was noted that the applicant's architect had previously made a presentation to the PC regarding their intention to create a wedding venue on the site.</p> <p>Concern was expressed about the lack of information provided about the impact of noise from the events on the wider area, the impact of vehicles entering and leaving the site and how parking will be provided.</p> <p>On a vote this proposal was objected to by 10 votes to 0, with 1 abstention.</p>	<p>Clerk</p> <p>Clerk</p>
4578	7. To consider a response to the consultation on the West of England Joint Transport Plan.	<p>Draft comments were considered, and concern was expressed regarding the Plan's lack of consideration of rural areas in general, other than routes from MSN to Bath and Bristol and North East Somerset in particular. Also, the lack of detail regarding bus services.</p> <p>On a vote it was decided to wait for DC to attend a WoE Transport Forum meeting and then to respond to the Plan.</p>	<p>DC Clerk</p>
4579	8. To discuss ongoing activities to protect bus services through the village.	<p>Report from the joint villages meeting on 26th Feb.: Recent developments including the 179 petition, the online user survey, discussions with B&NES, First Bus and WECA transport forums, were discussed.</p> <p>The prospect of losing the 179 at the end of August appears to have receded with tenders being issued for a continued service, including Saturdays, and First Bus considering an extension of the 179 or changes to the existing 172 service. As a result, it was agreed that the immediate requirement was to make an area-wide assessment of travel needs.</p> <p>Clutton is arranging a survey with UWE. This, or another, will be circulated door-to-door throughout the area, with each parish responsible for its own distribution and contributing to costs sent to the clerk at Clutton. Timsbury will pay about £250. This was approved unanimously.</p> <p>The survey would be completed by the end of March.</p> <p>The meeting agreed to provisionally call itself and the process the Cam Transport Solutions.</p> <p>It was also was agreed to delay setting up any alternative solutions for the time being, except to join the national Community Transport Association.</p>	<p>Clerk</p>

		The next meeting will be in Timsbury on Wednesday 10th April 10th at 7.30pm. Also, B&NES proposes to create a Rural Transport Forum with Parish Councils, Community Transport and Bus Operators.	DC
4580	9. To consider a request for grant funding the charity SWAN to support their volunteer driver service.	The charity has requested funding support. It was noted that they arranged 112 journeys last year. On a vote it was unanimously agreed to offer a grant of £100 and welcome free adverts in the Newsletter to promote the need for new volunteer drivers in Timsbury.	Clerk
4581	10. To consider proposals for changes to some road signs to services in the village.	It was noted that some banners had been removed. Three signs around the village need updating and installing. Due to a change in their contractor in April B&NES are unable to get a quote for these works until April. As a result, the issue will be dealt with at a later meeting.	Clerk
4582	11. To update on the ex-B&NES Youth Connect service.	Stowey Sutton PC has joined the Cluster group for youth services. The Cluster is writing to B&NES to press for a speedy decision on conversion to the staff run 'mutual' from B&NES management. At the meeting we proposed that improved engagement and reporting is required with Timsbury and that the PC will arrange a consultation to advise the PC and to involve adults in the service. It was suggested that the calculation of Timsbury's contribution could be reconsidered to take regard of our lower population and attendance, not just the cost of the service. Date of next meeting is 11th April at 11am at Paulton PC.	Clerk
4583	12. To consider funding support for St Mary's School for the Life Education Bus to visit during Healthy Choices Week	The school had requested in writing that the PC pays for the £600 visit of the Bus in March. The high benefit and quality of the service was noted. RB agreed to attend and observe the visit. On a vote this was unanimously supported.	Clerk
4584	13. To consider appointment of the Internal Auditor.	The Clerk proposed and on a vote was unanimously supported to appoint Christine Wilkins to again do this work for £150 fee for the financial year 2018/19.	Clerk
4585	14. Finance	Expenditure since last meeting was listed and items above £100 will be shown on the Parish Council finance pages on timsbury.org.uk site.	Clerk
4586	15. Correspondence	None	
4587	16. Matters of interest and information	Tue. 5th March WECA Transport Forum Wed. 6th March B&NES Parishes Liaison meeting Sat. 9th March Seedy Saturday event in Conygre Hall	DC SM

		Mon. 18th March	Announcement of Elections to Parish Council & B&NES	
		Sun. 31st March	Launch of new Walks Book Conygre Hall 7pm	
		Thursday 25th April	Annual Parish Meeting Conygre Hall	
		SC stated that there seems to be road slippage on Radford Hill which should be reported to B&NES.		Clerk

There being no further business the Chairman closed the meeting at 9.50 pm

Approved and signed as a correct record of the meeting:

Chairman: _____

Date: _____

**Agenda items for the next Parish Council Meeting
by Friday 22nd March**

**The next Parish Council meeting will be held on
Monday 1st April**