



## Minutes of Parish Council Meeting

Monday 4<sup>th</sup> February 2019

at 7:30pm Tynning Room, Conygre Hall

Ref.	Item	Minute	Action
	Present:	In the Chair Veronica Packham; David Collett, Mike Horler, Mary-Anne Ansell, Sheila Clarke, Ray Merchant, Stan Martin, Ruth Bailey and Josie Pownall.	
4554	1. Welcome and Apologies	The Chairman welcomed all those attending. Apologies were received from Derek Wheeler and Dave Lorriman. Rob Young was absent.	
4555	2. Declarations		
4556	3. Minutes of 7 <sup>th</sup> January	The minutes were approved as a correct record and were signed by the Chairman.	
4557	4. Matters arising from the Minutes	<ul style="list-style-type: none"> <li>In order to discourage long term adverts by local businesses and groups on lamp posts etc. and to promote local services, it was agreed to investigate updating some current road signs. The Conygre Trust will be asked to ensure taking down of banners from its fences. Clerk to investigate planning permission.</li> <li>A launch of the new Walks Book is planned for early April.</li> <li>An allotment holder has pointed out that PC's Minutes of its Nov. 2017 meeting Ref. 4306 did not fully record its decision to increase allotment rents to £20/year by 2020, with appropriate phasing. This was a result of the recommendation of the PC's Finance &amp; Staff Committee.</li> </ul>	<p>Clerk</p> <p>Clerk</p>
4558	5. Reports	<p><u>ALCA B&amp;NES Meeting</u> by VP The PC proposed questions to B&amp;NES Parishes Liaison Meeting for more notice to devolve services in time for the setting of PC Precepts, and also to protect their community transport and bus subsidy budget. Training for PC Councillors and Chairmen will be available after the election. There is conflicting advice about the role of PCs in 'purdah' during the election. PCs are not allowed to fund campaigns against another local authority such as B&amp;NES.</p> <p><u>Somer Valley Forum</u> by VP Councillor Paul Myers is hoping to set up a Rural Transport Working Group involving all the local forums.</p>	
4559	6. Clerk's Report	<ul style="list-style-type: none"> <li>The War Memorial improvements should be completed by next week. It was agreed to request whether the British Legion would like to organise a rededication event on e.g. Sat 9<sup>th</sup> or 16<sup>th</sup> March or soon after.</li> </ul>	Clerk



		<ul style="list-style-type: none"> <li>• Some residents are meeting with First Bus to consider if there is any potential diverting the 172 route.</li> <li>• There is a letter writing campaign to West of England Combined Authority who are taking over as the Transport Authority from B&amp;NES in Sept.</li> <li>• The strategic meeting of all Parish Councils was held on 22nd Jan. in Timsbury. This included some residents in the Timsbury Working Party in addition to the PC.</li> <li>• B&amp;NES is planning to set up a Rural Transport Working Party, but this is for the whole of B&amp;NES and will be too late to help us.</li> </ul> <p>The meeting was suspended to allow a presentation and discussion with an active member of the public.</p> <ul style="list-style-type: none"> <li>• The above activities were discussed. She has questioned how the B&amp;NES guidelines on bus subsidies work.</li> <li>• She appealed for PCs to take more action.</li> </ul> <p>The meeting was reinstated.</p> <p>On a vote there was unanimous agreement for the following actions by the PC:</p> <ul style="list-style-type: none"> <li>• To encourage the actions by residents as above.</li> <li>• The PC will write to First Bus supporting the potential of the 172 route.</li> <li>• In case the 179 is lost in September a Transport Working Party of active residents from neighbouring villages will be supported to carry out detailed work to set up appropriate transport arrangements with part funding from sources linked to Clutton.</li> </ul>	Clerk VP DC
4564	10. To consider the recommendations of the Communications Committee to revise the production and content of the Timsbury Newsletter.	<ul style="list-style-type: none"> <li>• DC and the Editor had visited another local printer who could print it much more cheaply and in full colour. However, it would be with FSC paper rather than the current recycled paper for technical printing reasons.</li> <li>• As the advertising prices had not been reviewed since 2015 and there was a potential of full colour printing, new prices were proposed.</li> <li>• As a result, the Newsletter would at least cover its costs in future, rather than a £4,000 annual cost to the PC normally.</li> </ul> <p>On a vote there was unanimous support to approve the above proposals, with effect from May. The Clerk would write to advertisers soon.</p>	Clerk
4565	11. To consider follow up and further developments of the Hub Library including the role of the Coordinator.	<p>A review meeting with B&amp;NES showed that since opening on 26<sup>th</sup> Nov. there have been 31 new Users and 560 books were issued. B&amp;NES say this is good and they are happy with progress and the service. They suggest considering an evening opening time.</p> <p>The Coordinator Liz Casson is still recruiting, training and helping volunteers.</p>	

		<p>More publicity is being carried out and promotion with other groups in the village.</p> <p>Establishing the Coordinating Group will take some time and is a priority.</p> <p>The Mothers and Babies, Pre-school Story Time and the Memories groups are going even better than before. Val Peters has offered to run a fortnightly gadget session.</p> <p>Refreshments prices were increased in the New Year.</p> <p>The free Dial a Ride service to the Hub was not used.</p> <p>The Coordinator has independently been appointed the WERN Village Agent.</p> <p>The Committee proposed that the PC should consider funding to extend the Coordinator post well into next financial year as part of the Precept.</p> <p>On a vote the proposal was supported unanimously.</p>	Clerk
4566	12. To consider next year's funding of the ex-B&NES Youth Connect service.	<p>The newly managed service is working with other PCs to continue supporting young people. They visit Timsbury Conygre Hall car park with a special 'youth van' every Tuesday 7-9pm. The users vary and currently there are up to 7 young people who they support especially on cooking skills, sexual health, relationships and substance mis-use. Sometimes there is challenging behaviour.</p> <p>They provided a report and are now offering to continue the service for 6 months for a cost of £4092 and up to a whole year for £8184.</p> <p>The PC already supports St Mary's church project with Bath Youth for Christ for younger people for £3000pa for 3 years. There was a discussion about whether this is good value for the money while benefiting not many residents directly, though the impact in the village is wider.</p> <p>On a vote there was unanimous support to provide a budget for 6 months service, and to consider continuing further funding dependent on appropriate reporting by the service. In addition, it was agreed to arrange a consultation to advise the PC and to involve adults in the process.</p>	Clerk
4567	13. To decide budgets and set the Parish Precept for the year April 2019 to March 2020.	<p>It was noted that the expected total bank reserves in the PC accounts at 31st March 2019 will be approximately £40,800. These are good but are needed for expected higher commitments in future as a result of cuts in grants by B&amp;NES and its services and to cover unexpected expenditure on staff, street lights, allotments, paths, amenities and planning issues etc.</p> <p>Expenditure and income budgets for 2019/20 were further discussed in detail considering commitments and ambitions for the year.</p> <p>Further decisions were made regarding major budgets items for youth projects, the Hub Library and play equipment.</p>	

		As a result, on a vote there was unanimous support to set the PC Precept at £56,000 which is collected by B&NES. This would result in an increase in the annual Precept for a Band D Household from £55.72 to £60.52 which is an increase of 40p/month.	Clerk
4568	14. Finance	RM had carried out and approved a reconciliation of the finances for the 3 <sup>rd</sup> quarter of the financial year. Expenditure since last meeting was listed and items above £100 will be shown on the Parish Council finance pages on timsbury.org.uk site.	Clerk
4569	15. Correspondence	None	
4570	16. Matters of interest and information	<p>Wed. 6th March      B&amp;NES Parishes Liaison meeting</p> <p>Sat. 9th March      Seedy Saturday event in Conygre Hall</p>	Clerk SM

There being no further business the Chairman closed the meeting at 10.25 pm

Approved and signed as a correct record of the meeting:

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**Agenda items for the next Parish Council Meeting  
by Friday 22<sup>nd</sup> February**

**The next Parish Council meeting will be held on  
Monday 4<sup>th</sup> March**