Timsbury Parish Council Meeting
28th November 2011

Present: In the Chair: Councillor Veronica Packham
Cllrs Doug Deacon, Marilyn Deacon, Keith Galpin, James Hall, David James, Sue Langdon, Ray Merchant, Eric Potter, Delia Sewell and Robert Young.

3172 **Welcome**
Chairman welcomed all those attending.

3173 **Apologies**
Apologies for absence were submitted and accepted from Councillor Peter Richards and Councillor Terry Baldwin.

3174 **Declarations of Interest**
Councillor Sewell declared an interest in item 10 on the agenda (minute 3181)

3175 **Minutes**
The Council agreed that the Chairman should sign the minutes of the previous meeting held on 7th November 2011 as being correct.

3176 **Matters Arising**

a) The Clerk will distribute copies of the report produced by the Timsbury Road Safety Group.

b) The Chairman read the letter from B&NES regarding Youth Club funding.

c) The Clerk will clarify with Peter Richards who will purchase the Christmas tree for the Miners' Garden.

d) The Clerk will contact Councillor Baldwin to confirm whether or not he will be able to attend the Neighbourhood Planning Protocol Meeting on 12th December 2011.

A letter has been received from B&NES informing the Parish Council that Timsbury will not be part of the Snow Warden Pilot for this winter.

3177 **Reports**
The Clerk reported on the Financial Training he and Councillor Sewell attended. The Clerk will investigate the possibility of asking ALCA to run similar training in the Conygre Hall for Timsbury Councillors and clerks and Councillors from the surrounding areas.

3178 **Parish Councils Airport Association**

David Packham reported on the work of the PCAA and answered questions.

3179 **Clerk's Report**

I have received 7 completed IT questionnaires from Councillors and this month those Councillors who had indicated that it would be acceptable, received their documents by email. This saved approximately 66 sides of printing, at least 33 sheets of paper and up to an hour of Parish Clerk's time delivering them. Further changes to our systems are ongoing based on the other items on that questionnaire and once I have received them all back these can progress.

I have received a welcome pack from the Society of Local Council Clerks; anyone interested is welcome to take a look.

At the time of writing, I have not received any contact from either people seeking help with cutting back their hedges, or wishing to become Snow Wardens as a result of pieces in the Timsbury Letter.

It is my intention to write to the Cheshire Home and the Laurels on the subject of disabled access and access in icy conditions.

Finally, thank you for your help and support as I've settled into my new role and Merry Christmas to you all

3180 **Purchase of IT Equipment in line with the provision in the budget.**

The Clerk presented the possibilities for purchasing IT equipment. It was agreed that Councillor Young would assist in confirming the selections and then the purchase would be made in line with the budgetary provision.

3181 **Fence Adjacent to Playing Field**

It was agreed that the Parish Council would meet the cost of the fence as outlined in the quote, with the understanding that if the fence was damaged the cost would be borne by the Conygre Trust.

3182 **Town Planning**

a) Planning Correspondence

Bath and North East Somerset Gypsies, Travellers and Travelling Showpeople Site Allocations Development Plan Document (DPD) – Issues and Options Paper Consultation

The Clerk will circulate this by email to all Councillors and put the associated poster on the Parish Noticeboard. This issue will be added to the agenda for the January Parish Council Meeting.

b) Applications to the Council

11/04628/FUL **Sunnybank** **South Road** **Timsbury** **Bath**	Erection of side and rear extension following demolition of existing garage and side extension **Council wished to object to this application as it would effectively introduce 2 new dwelling spaces in too small a space and has an associated lack of parking.** **(10 against 1 abstention)**

3183 **NALC Consultation on National Planning Policy Framework**
The Parish Council felt they required more information to respond to this survey. Councillor Potter will investigate getting more information.

3184 **2012 Queen's Diamond Jubilee**
The Jubilee Committee has produced a poster which the Clerk will arrange to put in the Timsbury Letter. A copy will also go on the Parish notice board. Councillor David James will produce an estimate of possible costs.

3185 **Correspondence**
A letter has been received from the Allotments Committee expressing satisfaction and understanding regarding the financial situation.

A letter has been received informing the Parish Council that the Hearings in Public regarding the B&NES Local Development Framework Core Strategy commence on 17th December 2012 at 10am.

Parish Accounts
The following bills were presented as paid.

Payee	Chq no.	Reason	Amount	VAT
OTJ Weaver	3510	Cutting the Ha Ha	£ 375.00	
1st Office Equipment	3511	Copying costs	£ 32.96	
E.On	3512	Street lighting	£ 39.46	£ 1.97
A.L.C.A	3513	Training	£ 90.00	
The Conygre Trust	3514	Room Hire	£ 70.50	
		Administration	£ 171.68	
Bath YMCA	3516	Youth Worker (Oct)	£ 250.00	
Bath YMCA	3517	Youth Worker (Nov)	£ 250.00	
Printsetters Ltd	3518	Printing Dec Newsletter	£ 602.91	

Petty Cash

	09/11/2011				£ 11.67
		VAT Claims			
17/11/2011	E.On		3499	Public Lighting	£ 1.97

3186 **Exchange of Information between the District Councillor and the PC.**

The surface of the Ha Ha was commented on and it was suggested that perhaps something could be done to make it easier to use in the winter months.

3187 **Matter of Interest and Information.**

22nd December to 3rd January, the Parish Clerk's office will be closed
4th January - Finance Committee Meeting
9th January – Parish Council Meeting
23rd January – Newsletter Meeting.

There being no further business the Chairman closed the meeting at 9.35pm.

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Chairman

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Date

The next Parish Council meeting will be held on Monday 9th January 2012.